

REGISTRATION INSTRUCTIONS

REGISTERED STUDENTS BEGIN AT STEP 3 FOR FINANCIAL AID STATUS OR STEP 2 FOR REGISTRATION.

**NOT ADMITTED—SEE: UNDERGRADUATE ADMISSIONS KWH 117
GRADUATE ADMISSIONS KWH 239**

*Former students who have not been enrolled for a year must reapply.

1. ADMITTED, NOT REGISTERED

Current students

- **Clear academic holds** with College/School Dean.
- **Clear all holds** before registration process.
- Go to STEP 2.

Graduate Students

- Go to STEP 2.

**International Students must meet with International Advisor Petya Petrova
Aquatic Center Wyatt Gym. 662-846-4730**

New freshmen

- Pick-up a freshman evaluation sheet and registration instructions from Admissions,
- **Advisor assignment: Choose a major you may be most interested in and report to the appropriate Department Head for advisor assignment. See Deans & Department Heads info. Sheet for location.**
- If you remain undecided, report to Dean of Arts & Sciences (Kethley 113) for advisor assignment.

New Transfers

- Go to Registrar's Office KWH 152 for transfer course evaluation and registration instructions before reporting to the Department Head for advisor assignment. See Deans & Department Heads info. Sheet for location.

2. REGISTRATION

"SEE WEB REGISTRATION INSTRUCTIONS".

3. FINANCIAL AID

- **Go to Step 4 if you have received an award letter** from the DSU Financial Aid office for the current school year. **You do not need to stop at the Financial Aid office.**
- **Stop at the Financial Aid office** to check the status of your application if you have applied for financial aid for the current school year but **have not yet received an award letter.**

4. FEE PAYMENT-STUDENT BUSINESS SERVICES CASHIER WINDOWS

Choose Meal Plan (Mandatory-residence life students must have a meal plan.)
Residence Life will assist with this process.

Enter KWH 131 if tuition and fees are being paid by a third party (another entity), i.e (MPACT, Americorps, MTFP, etc.)

Pay for Tuition and Fees and OR Enroll in a payment plan. To enroll go to www.deltastate.edu, MyDSU, DSU Online Services and go into your student account. If you need additional assistance, enter KWH 131.

Pick up Refund Checks-Monday, 8 a.m.-5 p.m. through Wednesday 8 a.m.-5 p.m. at the concession stand in Walter Sillers Coliseum.

If you need a new OKRA KARD or are a first-time student, you must see the cashier before receiving a new OKRA KARD (ID).

PARKING DECALS AND PARKING TICKETS

Parking decals are available in the University Police Department, Union 202. New students may register their vehicle online at parking.deltastate.edu. If you are using the same vehicle, there is no need to re-register it. Just come by and pick up your decal. Students may charge the decal to their student accounts or purchase it with their OKRA KARDS. Faculty and Staff must have funds available on their OKRA KARD or have a receipt from Student Business Services. Any questions or information concerning parking rules and regulations can be found on the Police Department web page or go by their office, Union 202, for a hardcopy.