



THIS LETTER CONTAINS VITAL DATES AND INFORMATION REGARDING GRADUATION. YOU MAY WANT TO KEEP IT IN A SAFE PLACE FOR REFERENCE.

Congratulations, you have submitted an application for graduation. To make any changes to your application you must call the Registrar's Office at 846-4042. A commencement fee of \$60 will be posted to your student account.

May 2012 Graduates

If graduation requirements will not be completed by April 2, 2012, it is imperative that you contact the Registrar's Office to inactive your application. THIS FEE WILL NOT BE REMOVED AFTER THIS DATE and an additional \$60 fee will be charged when you submit a new graduation application. FEES MUST BE PAID BY MAY 1, 2012.

December 2012 Graduates

If graduation requirements will not be completed by November 5, 2012 it is imperative that you contact the Registrar's Office to inactive your application. THIS FEE WILL NOT BE REMOVED AFTER THIS DATE and an additional \$60 fee will be charged when you submit a new graduation application. FEES MUST BE PAID BY DECEMBER 3, 2012.

All fees payable to: Delta State University, Student Business Services, Kent Wyatt Hall #131, Cleveland, MS 38733. Please include your student ID# with payments. Students who choose not to participate in graduation exercises and wish to have their diploma mailed will be charged a \$10 mailing fee along with a \$60 graduation fee, for a total of \$70. No diplomas will be mailed unless all fees have been paid and all student holds have been cleared.

Cap and Gown: Cap and gown distribution time & place TBA. Please check the Commencement Information page on the DSU website for updates. <http://www.deltastate.edu/pages/2245.asp>

All holds must be cleared from your student account in order to receive your cap and gown.

TICKETS: Each graduate will be issued tickets for their guests. The number of tickets will be determined by actual number of graduates. Tickets will be distributed along with students' cap and gown. If there are any extra tickets available, they will be given out on a 'first come, first serve' basis at graduation rehearsal. **NO GUEST WILL BE ALLOWED IN THE COLISEUM WITHOUT A TICKET.**

Tickets may be picked up at the Registrar's Office, KWH 152 beginning Wednesday, May 2, 2012 (or December 12, 2012) prior to commencement.

All holds must be cleared from your student account in order to receive your tickets.

NO CHILDREN UNDER THE AGE OF SIX MAY ATTEND UNLESS HE/SHE IS THE CHILD OF A GRADUATING STUDENT – ALL CHILDREN MUST HAVE A TICKET FOR ADMITTANCE.

DRESS CODE: The dress code for men is dark pants, shirt, tie and dark shoes. For women, it is a dress or dark pants outfit and dark shoes.

GRADUATION ANNOUNCEMENTS: The Registrar's Office is not responsible for ordering graduation announcements.

PHOTOGRAPHER: The photographer is coordinated through DSU's Alumni/Foundation office. They may be contacted at 662-846-4660 with any questions.

Correspondence grades, incomplete grade removals and grades from other institutions **MUST** be in the Registrar's Office by the deadline below. **Make sure you request an official transcript from that institution be mailed to: Becky Finley, Registrar's Office, KWH 152, Delta State University, Cleveland, MS 38733 after completing your course(s).**

May 2012 Graduates

December 2012 Graduates

April 26, 2012

December 6, 2012

Students eligible for certification through the State Department of Education in Jackson must have National Teachers' Exam Scores and an application for certification on file in the Office of Field Experiences, Ewing 370.

IMPORTANT DATES TO REMEMBER

	<u>May 2012 Graduates</u>	<u>December 2012 Graduates</u>
Commencement fees due:	May 1, 2012	December 3, 2012
All senior grades due	April 26, 2012	December 6, 2012
Cap & gown pick-up	TBA	TBA
Rehearsal Walter Sillers Coliseum	Friday, May 4 th , 3:00 pm	Friday, December 14 th , 3:00 pm
Photography Session	Saturday, May 5 th , 8:00-9:00 am	Saturday, Dec 15 th , 8:00-9:00 am
Line-up for graduation ceremony (behind the coliseum weather permitting)	Saturday, May 5 th , 9:15 am	Saturday, Dec 15 th , 9:15 am
Graduation Ceremony	Saturday, May 5 th , 10:00 am	Saturday, Dec 15 th , 10:00 am

*****Please remember, all university student account holds must be cleared BEFORE graduation rehearsal.**

If you have any questions concerning Commencement, please contact me in the Registrar's Office. (Phone 846-4043)

Thank you,

Becky Finley
Coordinator of Commencement &
Assistant to the Registrar