



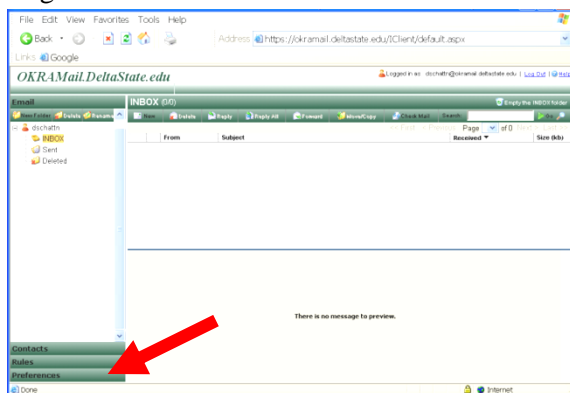
A guide to finding information in the Roberts-LaForge Library

Guide to Forwarding OKRAMail.deltastate.edu to deltastate.edu

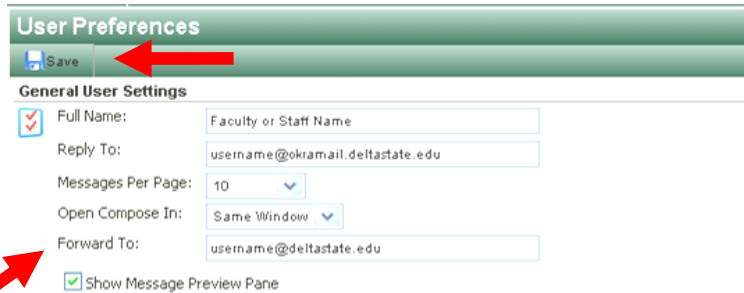
To forward your OKRAMail email account to your Delta State (deltastate.edu) email account, please follow these steps.



Login to OKRAMail.



Click on Preferences on the bottom left side of the screen.



Under “**General User Setting**” there is a line where you can have your email forwarded. Next to the “**Forward To:**” type in your full email address, **username@deltastate.edu** where “**username**” is your login name. That’s all you need to type in.

Click on save which is right under “User Preferences” at the top of the screen.

Click on logout.