

Delta State University Police Department

2007-2008 Unit Plan And Budget Requests

**Submitted on: June 29, 2007
To
Dr. Wayne Blansett
Vice President of Student Affairs**

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**Delta State University Police Department
Unit Plan 2006-2007**

I. Unit Title: Police Department

Unit Administrator: Director/Chief Lynn Buford

II. Educational Program Learning Outcome Assessment Plan

These are Learner Outcomes identified for the **current** year. Contents of the table should be very brief. Footnotes may be included for items needing explanation or documentation. Not all units have direct student impact. Those that do should have clear learner outcomes developed. Those with no student contact may indicate that this section is not applicable.

<p style="text-align: center;">Learning Outcome <i>What should a graduate in this major know, value, or be able to do at graduation and beyond?</i></p>	<p style="text-align: center;">Data Collection and Analysis <i>What assessment tools and/or methods will you use to determine achievement of the learning outcome? Describe how the data from these tools and/or methods will be collected. Explain the procedure to analyze the data.</i></p>	<p style="text-align: center;">Results of Evaluation <i>What were the findings of the analysis? List any specific recommendations.</i></p>	<p style="text-align: center;">Use of Evaluation Results <i>What changes in curriculum, courses, or procedures were made as a result of the program learning outcome assessment process?</i></p>
<p>Exhibit safe practices and precautionary behaviors</p>	<ol style="list-style-type: none"> 1. A daily log of police reports are tallied annually. 2. Attendance Rosters are supplied at each event. 3. A daily log is kept for any type of assistance provided by the officers. 	<p>The programs showed a reduction in the amount of larcenies by 5% from 2006-2007. There was an increase in the number of students involved in the safety programs by 10% which led to an increase in the amount of safety programs given in 2006-2007.</p>	<p>It gives the Police Department an overview of the numbers and different categories of crimes committed on the campus.</p>

<p>Solve Conflicts with grievances over rules and regulations in a satisfactory manner.</p>	<ol style="list-style-type: none"> 1. Form filled out by the student Court 2. Form is filled out by the officers when they void a ticket. 	<p>The number of appeal forms completed by students with grievances increased by 5% during a semester. The number of tickets voided by officers decreased by 5% during a semester.</p>	<p>The Police Department will have an overview of the number of voiced tickets and also Student appeals on the campus, by semester.</p>
<p>Apply Parking rules and regulations to the parking areas and streets of the campus and make use of the traffic regulations in a satisfactory manner.</p>	<ol style="list-style-type: none"> 1. The original tally of tickets turned in daily and combined weekly. 2. Place holds on the students account for the citations. 3. Warning are filed to determine if the student continues to violate the regulations on campus. 	<p>The citations written for zone violations were reduced by 5% during the 2006-2007 school year. The number of warning for No Campus Permit was reduced by 5% during the 2006-2007 school year.</p>	<p>Offers the students an incentive to abide by the rules and regulations of the university.</p>

III. Data and Information July 1, 2006 to June 30, 2007

For the 2006-2007 school year, there have been 4030 decals sold. The breakdown is as follows:
(As of June 19, 2007)

Zone 1 – Faculty/Staff	707
Zone 2 – Men’s Residence Halls	430
Zone 3 – Female Residence Halls	586
Zone 4 – Commuters	2171
Zone 5 – Family Housing	121
Zone 2,3 – Housing Staff	15

Note: This is not an accurate count of the number of vehicles on campus due to the trading and selling of vehicles by individuals during the year and the number of students who commute that register more than one vehicle on campus.

Mission Statement for the Police Department:

It is the objective of the Delta State University Police Department to provide and maintain a safe and secure environment for the students, staff, faculty, residents and visitors of Delta State University. Our goal is to protect life and property, to understand and serve the needs of the campus community, and to improve the quality of life by building capacities to maintain order, resolve problems, and apprehend criminals in a manner consistent with the law and reflective of shared university values.

Personnel:

Personnel consists of one director/chief, one assistant chief, six officers (including training/firearm officer, TAC officer, two FTO Officers), two full time dispatchers, one senior secretary, student workers and student interns.

**Police Goals
For
2006-2007**

Unit Goal # 1:

Hire two additional full-time dispatchers.

Institutional Goals:

Delta State University strives to fulfill the following goals with Support Operations:

#11. Provide the resources, facilities and the physical environment, which contribute to the intellectual, cultural, ethical, moral, physical and social growth and development of the student and of the surrounding area.

#12. Provide administrative services and auxiliary enterprises (student housing, bookstore, food services, etc.) which are effective and efficient in the support of the institutional mission.

Fulfillment of this goal will allow our department to provide better police service to the university; thus, providing better fulfillment on our part of the above stated institutional goals.

Expected Results:

Having four full-time dispatchers would provide 24 hour year round coverage of emergency communication services. Additional dispatchers would increase officer safety by providing instant access to information while the officer is responding to a call. Having the extra help would also provide more public service assistance, for example, providing information such as telephone numbers, location of facilities, scheduled activities, etc. This information would be more readily available to a dispatcher than to an officer out in a vehicle.

Evaluation Procedure:

Increase in number of calls handled professionally, efficiently and confidentially would be one way to determine that this goal is met. The increase of the availability of certified and trained emergency telecommunication technicians (dispatchers) would be also enhance the goal expectations. This could only be met with the allocation of funds for and actual hiring of dispatchers.

By obtaining two additional full time dispatchers it will aid in having around the clock coverage of emergency communication services.

Use of Results:

Submit as a 2006-2007 department goal. By obtaining two additional full time dispatchers it will aid in having around the clock coverage of emergency communication services.

Unit Goal # 2:

To purchase or acquire other means of transportation such as ATV's, Motorcycles, and Electric Carts used for Police Services.

Institutional Goal:

Delta State University strives to fulfill the following goals with Support Operations:

#11. Provide the resources, facilities and the physical environment, which contribute to the intellectual, cultural, ethical, moral, physical and social growth and development of the student and of the surrounding community.

#12. Provide administrative services and auxiliary enterprises (student housing, bookstore, food services, etc.) which are effective and efficient in the support of the institutional mission.

Expected Results:

The alternate use of transportation would enhance patrol services by the reduction of fuel cost and the accessibility of off road emergencies. This type of transportation would allow more interaction between the officers and the university community, thus enhancing our policing efforts.

Evaluation Procedures:

Analysis is ongoing on the repair costs, fuel consumption and general maintenance of the alternate vehicles.

Use of Results:

Submit as a 2006-2007 department goal.

Unit Goal # 3:

To purchase or acquire four laptops and four desktop computers.

Institutional Goal:

Delta State University strives to fulfill the following goals with Support Operations:

#11. Provide the resources, facilities and the physical environment, which contribute to the intellectual, cultural, ethical, moral, physical and social growth and development of the student and of the surrounding community.

#12. Provide administrative services and auxiliary enterprises (student housing, bookstore, food services, etc.) which are effective and efficient in the support of the institutional mission.

Expected Results:

Obtaining this equipment would assist in the current technological need of the University. This technology would provide updated programs and immediate access for our officers in responding to the needs of the University Community.

Evaluation Procedures:

The laptops would aid the officers in their daily performance of their duties by assisting in report writing and documentation. The desktop computers would progress the office personal in having more up to date technology.

Use of Results:

Submit this goal as a 2006-2007 department goal.

Unit Goal # 4:

Establish a Vehicle Registration/Decal Link on Delta State website

Institutional Goal:

Delta State University strives to fulfill the following goals with Support Operations:

#11. Provide the resources, facilities and the physical environment, which contribute to the intellectual, cultural, ethical, moral, physical and social growth and development of the student and of the surrounding community.

#12. Provide administrative services and auxiliary enterprises (student housing, bookstore, food services, etc.) which are effective and efficient in the support of the institutional mission.

Expected Results:

This product would allow the students to register their vehicles online. The link would allow the Police Department quick access to the information provided by the current registration documents. This will also help the Police Department to reach a goal of having a paperless trail in the future.

Evaluation Procedures:

We would work with the Office of Information and Technology department on campus and have them help us to set up a link.

Use of Results:

Submit this goal as a 2006-2007 department goal. The completion of establishing the link would result in convenience for the students and the Police Department.

**Police Goals
For
2007-2008**

Unit Goal # 1:

To purchase or acquire a computer database system (such as BOSSCARS) that will integrate Parking Permits and Citations with the DSU Student Information system.

Institutional Goals:

Delta State University strives to fulfill the following goals with Support Operations:

#11. Provide the resources, facilities and the physical environment, which contribute to the intellectual, cultural, ethical, moral, physical and social growth and development of the student and of the surrounding area.

#12. Provide administrative services and auxiliary enterprises (student housing, bookstore, food services, etc.) which are effective and efficient in the support of the institutional mission.

Fulfillment of this goal will allow our department to provide better police service to the university; thus, providing better fulfillment on our part of the above stated institutional goals.

Expected Results:

This system would help maximize revenue for the University by placing permit fees and citation fines directly on the Student's account by the officer. The Police Department could also accurately maintain and access data on vehicles, officers, violations, appeals, and permits.

Evaluation Procedure:

This system would keep the Police Department up to date with citations instead of waiting on paperwork to process.

Use of Results:

Submit as a 2007-2008 department goal.

Unit Goal #2:

Hire two additional full-time dispatchers.

Institutional Goals:

Delta State University strives to fulfill the following goals with Support Operations:

#11. Provide the resources, facilities and the physical environment, which contribute to the intellectual, cultural, ethical, moral, physical and social growth and development of the student and of the surrounding area.

#12. Provide administrative services and auxiliary enterprises (student housing, bookstore, food services, etc.) which are effective and efficient in the support of the institutional mission.

Fulfillment of this goal will allow our department to provide better police service to the university; thus, providing better fulfillment on our part of the above stated institutional goals.

Expected Results:

Having four full-time dispatchers would provide 24 hour year round coverage of emergency communication services. Additional dispatchers would increase officer safety by providing instant access to information while the officer is responding to a call. Having the extra help would also provide more public service assistance, for example, providing information such as telephone numbers, location of facilities, scheduled activities, etc. This information would be more readily available to a dispatcher than to an officer out in a vehicle.

Evaluation Procedure:

Increase in number of calls handled professionally, efficiently and confidentially would be one way to determine that this goal is met. The increase of the availability of certified and trained emergency telecommunication technicians (dispatchers) would be also enhance the goal expectations. This could only be met with the allocation of funds for and actual hiring of dispatchers.

By obtaining two additional full time dispatchers it will aid in having around the clock coverage of emergency communication services.

Use of Results:

Re-submit as a 2007-2008 department goal

Unit Goal # 3:

To purchase or acquire four laptops for the police officers and four desktop computers for the office staff.

Institutional Goal:

Delta State University strives to fulfill the following goals with Support Operations:

#11. Provide the resources, facilities and the physical environment, which contribute to the intellectual, cultural, ethical, moral, physical and social growth and development of the student and of the surrounding community.

#12. Provide administrative services and auxiliary enterprises (student housing, bookstore, food services, etc.) which are effective and efficient in the support of the institutional mission.

Expected Results:

Obtaining this equipment would assist in the current technological need of the University Police Department. This technology would provide updated programs and immediate access for our officers in responding to the needs of the University Community.

Evaluation Procedures:

The laptops would aid the officers in their daily performance of their duties by assisting in report writing and documentation. The desktop computers would progress the office personal in having more up to date technology.

Use of Results:

Re-submit as a 2007-2008 department goal

Five Major Responsibilities of the Delta State University Police Department

The five major responsibilities of the Delta State University Police Department are as follows:

1. To provide and maintain a safe and secure environment for students, staff, faculty, residents and visitors to the Delta State University campus.
2. To protect life and property on the Delta State University campus.
3. To understand and serve the needs of the campus community.
4. To maintain order and resolve problems in a manner consistent with the law and reflective of shared university values.
5. To apprehend criminals in a manner consistent with the law and reflective of shared university values.

Noteworthy Activities and Accomplishments

June 2006

6/4/2006 Officer Charlie Murrah did a safety talk to the Summer Arts Program at the BPAC.

July 2006:

7/14/2006 Officers Danny Tharp, Hannah Forman, and Sunny Bingham did an Alcohol Awareness talk at the School of Nursing.

7/19-21/2006 Assistant Chief Benn Walker attended the Mississippi Campus Law Enforcement Association Meeting in Senatobia at Northwest Community College.

7/30/2006-8/4/2006 Chief Lynn Buford attended the Mississippi Command College in Oxford, Ms sponsored by the FBI Jackson Office and the Mississippi Association of Chiefs of Police.

August 2006:

8/30/2006 Chief Lynn Buford and Assistant Chief Benn Walker did a safety talk to the DSU football team.

8/9/2006 Chief Lynn Buford Attended the Mississippi Association of Chiefs of Police Executive Board Meeting in Pearl, Ms.

September 2006:

9/1/2006-9/30/2006 Officer Danny Tharp presented five Alcohol Awareness Education programs to GST classes, approximately 75 in attendance. Chief Lynn Buford presented 3 Alcohol Awareness Education programs to GST classes, approximately 45 in attendance.

9/13/2006 Assistant Chief Benn Walker did a safety talk to the Men's and Women's Soccer Team.

9/12/2006 Chief Lynn Buford attended the IHL Disaster Preparedness Plan training at Jackson State University.

9/27/2006 Chief Lynn Buford, Assistant Chief Benn Walker, Officer Hannah Forman attended the ROMEA put on by the US Department of Justice on the Delta State University Campus.

October 2006:

10/4/2006-10/6/2006 Chief Lynn Buford attended the Mississippi Association of Chief's of Police Executive Board Meeting in Pearl, Ms.

10/17/2006 Assistant Chief Benn Walker did a safety talk to the Men's Basketball Team.

10/17/2006 Chief Lynn Buford attended the Chief Student Affairs Officer's Meeting presented by the IHL in Jackson, Ms

10/18/2006 Chief Lynn Buford attended the Board on Law Enforcement Standards and Training Telecommunications Committee Meeting in Tunica, Ms

10/19/2006 Chief Lynn Buford presented Safely Alcohol Awareness Program at Whittington-Williams dorm, approximately 60 in attendance.

November 2006:

11/14/2006-11/15/2006 Chief Lynn Buford attended the training for Response to School Violence in Jackson, Ms.

11/23/2006-11/30/2006 Chief Lynn Buford attended the Mississippi Association of Chiefs of Police Winter Conference at Whispering Woods Conference Center in Olive Branch, Ms.

11/12/2006-12/08/2006 Delta State University Police Department conducted the "Toys for Tickets" Program. The department collected Donated toys for children in the Delta area.

11/18/2006 Delta State University Police Officers attended a Heart Saver, First Aid, AED training from DR. Betty Sylvest Asst. professor nursing, at the School of Nursing on Delta State University Campus.

January 2007:

1/31/2007 Chief Lynn Buford attended the "Sexual Harassment in the Work Place" workshop sponsored by the Delta State University.

February 2007:

2/1/2007 Officer Hannah Forman completed the Drug and Gang Awareness Training Program.

2/6-8/2007 Officers Gwen Howze and Hannah Forman attended a report writing and court testimony workshop put on by the US Department of Justice held on the DSU Campus.

2/13/2007 Chief Lynn Buford attended the Chief Student Affairs Officers Meeting in Jackson, Ms.

2/22/2007 Assistant Chief Benn Walker was appointed the Advisor for UMADD (University Mother's Against Drunk Driving)

March 2007:

3/6/2007 Chief Lynn Buford attended Alcohol Education Conference in Tuscaloosa, Alabama

3/7/2007 Officer Sunny Bingham graduated from the Mississippi Delta Community College Law Enforcement Training Academy.

3/16/2007 Officer Marion Bedford was named officer of the year by the Cleveland Exchange Club.

3/19/2007 Chief Lynn Buford attended the Storm Spotter's Training at Delta State University sponsored by the Bolivar County Emergency Management Agency and DSU Police.

3/27/2007-3/29/2007 Officer Hannah Forman attended the Gang Violence Workshop held by the US Department of Justice on the Delta State University Campus.

3/29/2007 Chief Lynn Buford attended the Crisis Response Training Conference at Mississippi State University in Starkville, Ms.

April 2007:

4/04/2007 Chief Lynn Buford attended the Mississippi Association of Chief's of Police Executive Board Meeting in Pearl, Ms.

4/12/2007 The Delta State University Police Department set up an information booth at the Criminal Justice Career Day.

4/17/2007 Chief Lynn Buford attended the Chief Student Affairs Officers Meeting in Jackson, Ms

May 2007:

5/1-3/2007 Officer Hannah Forman attended the STORM Summer Conference in Vicksburg Mississippi.

5/2/2007 Chief Lynn Buford presented an Alcohol Awareness Management program for the Phi Mu Fraternity in Jobe Auditorium there was approximately 60 in attendance.

5/15/2007 Chief Lynn Buford attended the Mississippi Association of College Student Affairs Professionals in Meridian, Ms.

5/19/2007 Bolivar EOC, CVFD, and DSU Police Department all attended the Training in Emergency Response-Simulated Chemical Spill located on the Delta State Campus.

5/24/2007 Officer Hannah Forman was recognized for serving 5 years as a Delta State University employee.

June 2007:

6/12/2007- Officer Hannah Forman was on the panel for orientation.

6/13/2007 Officer Frank Caswell graduated from the Mississippi Delta Community College Law Enforcement Training Academy.

6/11/2007-6/15/2007 Chief Lynn Buford attended the Mississippi Association of Chiefs of Police Summer Educational Training Conference in Biloxi, Ms.

Services Offered by the Police Department

The following are services offered by the Delta State University Police Department:

1. Provide motorist assistance.
2. Unlocking vehicles on Delta State campus.
3. Provide vehicle boost offs on Delta State campus.
4. Provide escort service.
5. Responding to calls from emergency phones and other similar emergencies.
6. Operation Identification – a program designed to assist students in identifying and recording property in case of theft.
7. Residence watches and checks during holidays or university closings.
8. Crime Prevention Programs on educating the DSU community on methods to keep themselves as well as their property safe.
9. Dorm programs – include but are not limited to alcohol and DUI awareness, drug awareness, fire safety, sexual assault/date rape prevention.
10. Provide escorts to medical facilities off campus if needed.
11. Bicycle registration – a program designed to assist students who bring bicycles to campus. A copy of the form is kept on file in the Police Department.
12. Weather watches
13. Provide after office hours information – phone numbers, event locations, etc.
14. Assist local community with events such as high school graduations, Head Start graduations, dance recitals and Delta Council.

Office Location

The Delta State University Police Department is currently located on the second floor of the H. L. Nowell Union Building, Office 202-A.

Delta State University
Crime Statistics
For June 2006 to June 2007
Current Ending date of reports: 06-22-2007

Alcohol Possession	5
Arson	0
Assault	
Aggravated	0
Simple	5
Burglary	8
Destruction of State Property	5
Disorderly Conduct	6
Disturbance	13
Driving Under the Influence	3
Drug Violations:	
Possession	4
Possession with Intent	0
Paraphernalia Possession	2
Fire	3
Harassing Phone Calls	11
Homicide	0
Attempted Homicide	0
Larceny:	
Petit	16
Grand	16
Auto	7
Manslaughter	0
Malicious Mischief	10
Public Intoxication	4
Public Profanity	2

Residence Hall Violations	2
Robbery	0
Stalking	0
Suicide	0
Attempted Suicide	0
Sex Offense:	
Forcible	0
Non-Forcible	0
Voyeurism	0
Suspicious Person	10
Trespassing	3
Voyeurism	0
Weapon Possession	5

**Delta State University Police Department
Total Number of
Miles Patrolled on Campus, Citations Issued,
Incident Reports Taken and Accident Reports Taken**

Report Ending Date: 06-22-2007

Miles Patrolled on Campus	39,516.6
Total Number of Tickets Written	4,686
Total Number of Reports Taken	356
Total Number of Accident Reports	35

Delta State University Police Department Report
On
Vehicles Unlocked, Vehicles Boosted Off, Room/Apartment Unlocks

Report Ending Date: 06-22-2007

Vehicles Unlocked	359
Vehicles Boosted Off	224
Rooms/Apartments Unlocked	1,049

Delta State University Police Department

Number of Reported Crimes July 2006 to June 2007

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Number of Crime Prevention Programs Presented 2006-2007

Estimated Number of Crime Prevention Programs 2007-2008

Reported as of: 06-22-2007

Reported Crimes

Reported Crimes from June 2006 to May 2007 (Copy of Crime Statistics Attached)	133
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Crime Prevention Programs

Crime Prevention Programs from June 2006 to May 2007	40
Estimated Crime Prevention Programs from June 2007-May 2008	50
Estimated Crime Prevention Programs for 2008	55