

STUDENT AFFAIRS DIVISION: COUNSELING & TESTING CENTER
ANNUAL REPORT FY 2006-07

I. Unit Title: Counseling & Testing Center

Unit Administrator: Dr. Richard Houston

II. Educational Program Learning Outcome Assessment Plan:

A. Learning Outcome # 1:

GST-100 students will discover where and how to locate some available student resources.

B. Data Collection and Analysis:

Data Collection Procedure: All GST sections will be administered the pretest during their first class meeting. They will be administered the same test as a post test during the last class meeting.

Analysis Procedure: The number of completed questions will be tabulated and the percentage of change calculated.

C. Results of Evaluation:

Findings: We are in the process of gathering the results for establishing a baseline for the program.

Recommendation 1: None for this year.

D. Use of Evaluation Results:

Results are yet to be determined.

Response: None for this year.

A. Learning Outcome # 2:

Students will discover that CLEP is an additional way to procure college credit.

B. Data Collection and Analysis:

Data Collection Procedure: A total of CLEP test takers will be tabulated once per semester.

Analysis Procedure: The number of completed CLEP tests will be compared.

C. Results of Evaluation:

Findings: We are in the process of gathering the results for establishing a baseline for the program.

Recommendation 1: Increase the number of students taking CLEP by 2 %.

D. Use of Evaluation Results:

Results are yet to be determined.

Response: Increase the amount of written advertisement if percent increase is not met.

- A. **Learning Outcome # 3:**
Faculty will make use of counseling services through effective referrals.
- B. **Data Collection and Analysis:**
Data Collection Procedure: A total of faculty calls for referrals will be tabulated once per semester.
Analysis Procedure: The number of students referred will be compared with the number of students that arrive in person for counseling services.
- C. **Results of Evaluation:**
Findings: We are in the process of gathering the results for establishing a baseline for effective faculty referrals.
Recommendation 1: Increase the number of students coming for counseling services by referral from the faculty.
- D. **Use of Evaluation Results:**
Results are yet to be determined.
Response: Increase the awareness of faculty for identifying and making effective referrals to counseling services.

III. Department Goals for 2006-07

- 1. **Goal #1**
Implement a pilot class of GST-100 for the Student Engagement Champions.
 - 2. **Institutional Goal which was supported by this goal:**
Provide the resources, facilities and physical environment which contribute to the intellectual, cultural, ethical, physical, and social growth and development of the student and or surrounding community.
 - 3. **Expected Results:**
The addition of a required reading and writing components will make for a more academically rigorous program. No levels below Directors utilized.
 - 4. **Evaluation Procedure(s):**
At the conclusion of the fall semester the class will be evaluated like the other GST-100 sections and total those who registered for and finished.
 - 5. **Actual Results of Evaluation:**
It was determined the human resources were not adequate to fulfill the goal.
 - 6. **Use of Evaluation Results:**
The Student Engagement Champions decided to not implement the proposed structure for all GST-100 sections.
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- 1. **Goal #2**
To implement the new Focus Career test in conjunction with Career Services and Placement thus increasing student access to the test.
 - 2. **Institutional Goal which was supported by this goal:**

Provide the resources, facilities and physical environment which contribute to the intellectual, cultural, ethical, physical, and social growth and development of the student and or surrounding community.

2. Expected results:

Word of mouth advertisement through the two units will be sufficient to generate a manageable load allowing individual counseling for students seeking career guidance.

4. Evaluation Procedure(s):

The program will generate a report of the numbers taking the test which will be compared with the numbers of students seen for career counseling.

5. Actual Results of Evaluation:

171 students had taken the test as of 10/1/06

6. Use of Evaluation Results:

No additional advertisement is warranted.

IV. Data and information for the department:

Fall Semester 06 – Spring Semester 07

Counseling appointments - 623

Supervision for Counselor Education Program - 19 students for 110 hours

Supervision of Clinical Observations - 12 hours

Taught 2 Graduate courses for Educational Psychology

Athlete referrals - 10

National Testing

MCAT - 2 - 23 students

LSAT - 2 - 26 students

MAT - 6 students

CLEP – 109 students

CAAP - 6 - 134 students

Praxis - 5 - 936 students

ACT - 5 - 1254 students

ACTR - 4 - 61 students

NBCC – 1 – 8 students

SLLA – 1 – 25 students

American Disabilities Act Coordinator

45 formal requests for accommodations,

1 faculty orientation on ADA regulations, 34 attended

7 faculty requested consultations on specific accommodation situations

Delta Discovery Program

Recruited 40 volunteer mentors, tracked and evaluated every section

20 sections of GST-100, 312 freshmen enrolled

12 individual presentations on study skills

Educational/Psychological Consultation

Educational presentations - 20

Off-Campus educational presentations - 5

Residence Hall programs - 8

Extra Committee Projects - 3

Consulted by coaches for 4 different sports teams

Responded to 3 after hour emergency calls

- V. **Personnel: Director of Counseling and Testing, ADA Coordinator, GST-100 Coordinator – Dr. Richard Houston
Counselor – Mrs. Rileyann Smith
Secretary – Mrs. Kimberly Seals-Richards**

Noteworthy activities and accomplishments:

Faculty advisor for non-traditional students OKRAS

ACT inc, MS ACT Council member

Offered a Mental Health Disorders Conference for faculty

Offered a Disability and Civil Rights presentation

Co-Sponsor for the ALLIANCE

Co-Sponsor of Catholic Students Association

DSU Alumni Board representative, Young Alumni group

Participated in recruitment in Memphis, Senatobia

Posted route for Green Mile wellness path demonstration, 150 people participated

VI. Department Goals for 2007-08

1. **Goal # 1:**

We will develop a tracking system for ADA accommodation requests.

3. **Institutional Goal which was supported by this goal:**

Provide the resources, facilities and physical environment which contribute to the intellectual, cultural, ethical, physical, and social growth and development of the student and or surrounding community.

3. **Expected Results:**

Tracking requests will give us the number of ADA students per term and a total of the kinds of requests Delta State fulfills.

4. **Evaluation Procedure(s):**

The secretary will develop a spread sheet each term to record the types of ADA requests we fill and correlate those with the number of active files.

5. **Actual Results of Evaluation:**

Fall 06 – 25 requests / Spring 07 – 20 requests.

6. **Use of Evaluation Results:**

Further discrimination of requests into more distinct categories needed.

1. **Goal # 2:**

We will work to get national test scores moved to the scanning process.

2. **Institutional Goal which was supported by this goal:**
Provide the resources, facilities and physical environment which contribute to the intellectual, cultural, ethical, physical, and social growth and development of the student and or surrounding community.
3. **Expected Results:**
Student national test scores will be centralized in with their transcripts.
4. **Evaluation Procedure(s):**
The student will be able to get official copies of test results along with their transcripts.
5. **Actual Results of Evaluation:**
Waiting for implementation of scanning process to evaluate.
6. **Use of Evaluation Results:**
Determine if feasible for Registrar's office to handle test scores or if Counseling & Testing Center should continue to disseminate scores.