TaskStream

Capstone Clinical Experience Spring 2006

Student View Screen Shots
TaskStream is a flexible, customizable and comprehensive electronic portfolio, assessment management and standards-based instruction solution. The power of TaskStream resides in its ability to provide a single toolset that can be readily adapted for specific program needs, across an organization, or for projects that extend beyond traditional organizational boundaries.

The Universal Toolset

TaskStream's comprehensive toolset can be used by all organizations to initiate and sustain systemic improvement in their educational and training initiatives. The breadth of this integrated offering - tools for instructional design, program implementation and assessment - supports a portfolio approach to educational improvement.
Click on the My Programs link
Find the Capstone Spring 2006 Program and click on the Work on DRF link.
Click on the **Edit Content** tab to display the links within the Program

Select item to edit from the left panel.
Under Philosophy, click on the Philosophy Statement link, to display information about instructions and content.

Clicking on the [View Form] link will display the Scoring Guide (Example on the next page.)
Example of the “Scoring Guide for Philosophies” (student view)

Note to Scorer
The overall philosophy should be rated using the following scale. The total score should be recorded in the box provided. Rating scales are also provided for individual indicators.

<table>
<thead>
<tr>
<th>Outstanding -4</th>
<th>Acceptable -3</th>
<th>Marginal -2</th>
<th>Unacceptable -1</th>
</tr>
</thead>
<tbody>
<tr>
<td>56-60 points with no score below a 3</td>
<td>45-55 points with no score below a 3</td>
<td>Gaps/omissions in philosophy; composition/mechanical errors, while not unacceptable, are distracting</td>
<td>Below 30 or a score of 1 on any indicator</td>
</tr>
<tr>
<td>All areas of philosophy developed fully with theoretical bases and/or examples provided; absence of composition/mechanical errors</td>
<td>All areas of philosophy represented at a basic level (minimal identification of theoretical bases/examples); minor composition/mechanical errors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note to Scorer
Rate each indicator below according to the following scale. Each indicator references a dimension of education or the teaching/learning experience that should be addressed in the philosophy.

<table>
<thead>
<tr>
<th>Outstanding -4</th>
<th>Acceptable -3</th>
<th>Marginal -2</th>
<th>Unacceptable -1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Detailed and honed explanation with superior examples</td>
<td>Clear explanation with rational examples</td>
<td>Explanation is basic in nature; lacks cohesiveness, clarity and/or example(s) are weak</td>
<td>Explanation is unclear or inappropriate, and lacks appropriate examples</td>
</tr>
</tbody>
</table>

Teaching Rationale

- **Purpose of education**
  - Outstanding - 4
  - Acceptable - 3
  - Marginal - 2
  - Unacceptable - 1

- **Influences on education (e.g., societal, political, economic, cultural)**
  - Outstanding - 4
  - Acceptable - 3
  - Marginal - 2
  - Unacceptable - 1
Clicking on the Add/Edit Work button will open a new page where students can attach their files.
Submitting student Philosophy Statements
Click on the Attachments tab to display the content below.
Example 1 shows a student who submitted their Philosophy Statement and returned by the instructor for revision.

Example 2 shows a student who is working on the assignment and has not submitted the work for evaluation.
STAI Domains

Add your work below; submit for evaluation in Step 5.

Assessment 1 (Cooperating Teacher Assessment)

- Directions for Assessment 1
  None

- Evaluation Method
  Final scoring method: Evaluator marks as "Meets requirement/Does not meet requirement"
Reflections - Lessons

Add your work below; submit for evaluation in Step 5.

Directions for Lessons

Reflections on two lessons showing impact on student learning.

(Plan, Teach, Assess, Reflect)

Evaluation Method

Final scoring method: Evaluator marks as “Meets requirement/Does not meet requirement”
Submitting Reflections as an Attachment

Add file attachments to: Lessons
Click the 'Browse' button to select a file that you want to attach, then click 'Add File'. When done, add more resources or close window.

1. Name file: RC Reflections
2. Select file: C:\Documents and Settings\My Reflections paper
3. Describe file (optional): My Reflections paper
4. Standards (optional):
   ○ Do not show standards that this artifact addresses
   ○ Attach standards that this artifact addresses (You will select standards after clicking 'Add File')

[Buttons: Spell Check, Add File]
This example shows a student attached and uploaded the Reflection paper (In Progress icon). However, the student has not submitted the work for Evaluation (Submit button not activated).
Dispositions Links

![Web Folio Builder](http://www.taskstream.com/Main/main_frame.asp)

**C8 Spring 2006 (Capstone Spring 2006)**

- Overview
- Choose Style
- Edit Content
- Publish / Share
- Evaluation

**Structura:**

- Home
  - Philosophy
    - Philosophy Statement
  - S.T.A.L. Domains
    - Assessment 1
    - Assessment 2
  - Reflections
    - Lessons
  - Dispositions
    - Self-Assessment
    - C.T. Assessment
    - DGU Sup. Assessment
  - Recommendations
    - Sup. Recommendation
    - C.T. Recommendation

**Add your work below; submit for evaluation in Step 5.**

- Back to "Dispositions"

- Directions for Self-Assessment
- Evaluation Method
  - Final scoring method: Evaluator marks as "Meets requirement/Does not meet requirement"
Example of the Dispositions Form students complete online.

**Fill out form**
Please fill out form below. Click 'Save' regularly as you work. When form is complete, click 'Save and Close', then submit this requirement in Step 5 of the Web Folio Builder.

<table>
<thead>
<tr>
<th>Characteristic (Disposition)</th>
<th>Rating Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Flexibility:</strong></td>
<td></td>
</tr>
<tr>
<td>1.1 responds promptly and effectively to unexpected occurrences in the classroom and to needs of colleagues and administration</td>
<td>1 2 3 4 N/O</td>
</tr>
<tr>
<td><strong>Flexibility:</strong></td>
<td></td>
</tr>
<tr>
<td>1.2 adapts willingly to change and contributes positively to the needs of the workplace</td>
<td>1 2 3 4 N/O</td>
</tr>
<tr>
<td><strong>Poise and Confidence:</strong></td>
<td></td>
</tr>
<tr>
<td>2.1 handles self professionally in actions and speech</td>
<td>1 2 3 4 N/O</td>
</tr>
</tbody>
</table>
Link to the STAI Reference Guide

Directions for DSU Sup. Assessment
The information below is provided to guide your response to this requirement. After reading, use the response tabs above to add your work.

- None
- Rubrics:
  1. STAI REFERENCE GUIDE: STAI Dispositions Rating Scale
### Student view of the STAI Reference Guide

#### STAI REFERENCE GUIDE: STAI Dispositions Rating Scale

<table>
<thead>
<tr>
<th>Criteria</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Your Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flexibility - responds promptly and effectively to unexpected occurrences in the classroom and to needs of colleagues and administration; willingness to adapt to changes and contribute positively to the needs of the workplace.</td>
<td>Does not meet expectations</td>
<td>Meets a few expectations but not sufficient</td>
<td>Meets expectations</td>
<td>Exceeds Expectations</td>
<td></td>
</tr>
<tr>
<td>Poise and confidence - ability to handle self professionally without backbiting and gossip; ability to carry one’s self with self-assurance without feeling threatened by others’</td>
<td>Does not meet expectations</td>
<td>Meets a few expectations but not sufficient</td>
<td>Meets expectations</td>
<td>Exceeds Expectations</td>
<td></td>
</tr>
</tbody>
</table>
Example of a student who is working on the Disposition Form but has not submitted the Form for Evaluation.

<table>
<thead>
<tr>
<th>Description</th>
<th>Status</th>
<th>Submit Work</th>
<th>Evaluation outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philosophy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dispositions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Field Experiences</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In this step, you will submit completed work for evaluation by clicking the 'Submit' or 'Re-submit' button (the submit button will only appear if work has been started). All evaluation results will be posted on this page, under “Evaluation Outcome” column.