DELTA STATE UNIVERSITY

International Student Services
Division of Student Success Center
-International Insurance Online Account Information-

How to Create Online Account for International Student Insurance:

1. Go to www.hccmis.com
1. Click on "sign-in" (located in upper right hand corner of the page)
2. Click on "Student Zone"
3. Select "Register new account"
4. Follow directions to set up new account. Your ID number should start with "S" and end with "00"
5. Login to account using ID number and password

How to File a Claim Online:

1. Click on Claims (Blue bar at top of screen)
2. Click on "Claim Information"
3. Select "Claim Forms"
4. Provide your email address in the block
5. Click the box labeled "Claimant's Statement and Authorization Form
6. Click submit.
7. The claimant statement that you fill out will be sent to your email.
8. Login to your email and click on the email from HCC
9. Click on "Review Documents"
10. Follow any on-screen directions
11. Fill out all of the boxes that are framed in red
12. Click on the yellow boxes to adopt and sign your signature electronically
13. Click finish