

**Administrative Staff Council Meeting Minutes**  
**July 7, 2010**

**Members Present:** Lynn Buford, Patsy Burchfield, Emily Erwin, Michael Gann, Dana George, Bert Herbison, Julie Jackson, Michael Martin, Christy Montesi, Bill Moses (L. Smith), Brett Oleis, Marilyn Read, Suzanne Simpson, Reagan Smith, Danny Tharp, Liza Vaughn, Russell Watkins

*Guests Present: None*

**I. Call to Order/Welcome**

- Chair, Christy Montesi called to order the meeting of the Administrative Staff Council at 8:35am in the Simmons Room of the Alumni Building.

**II. Approval of Minutes**

- Minutes from the April meeting were distributed by e-mail. Lynn Buford made a motion to approve the minutes. Michael Martin seconded. The motion was approved unanimously by the membership.

**III. Program – No program for July 2010**

**IV. Officer's Reports**

*CHAIR*

Christy Montesi had no report.

*CHAIR-ELECT*

Dana George stated Operation Paperback collected 442 books (well exceeding our original goal of 150). Roseanne Buck has officially been hired as the BPAC Director; we will try to have her visit Staff Council soon.

*SECRETARY*

Suzanne Simpson had no report.

*PAST CHAIR*

Beverly Lindsey had no report.

*OMBUDSMAN*

Jeff Slagell had no report.

**V. Committee Reports**

*INCENTIVES AND RECOGNITION: Bert Herbison, Chair (Dana George read incentives report in Bert's absence)*

- The Smile on You (\$25 gift certificate to Hey Joe's) was awarded to Debbie Heslep.
- The Employee of the Month was awarded to Delisa Parker and Vanlerbilt Dixon.
- June birthday party had 4 staff attend. Winners of \$20 on their OkraKards were Miriam Hart and Deborah Cox.
- The next Birthday Party will be July 21, 2010 at 9:30 am., Union, Second Floor

*PROJECTS: Gerald Jordan, Chair*

- No report

*SALARIES AND BENEFITS: Sam Washington, Chair*

- No report

*STAFF DEVELOPMENT: Jeffrey Farris, Chair and Co-Chair (Julie Jackson & Melissa Stewart)*

- No report

**VI. Faculty Senate Report**

- Brett Oleis stated all is well!

**VII. Old Business**

*UNIVERSITY BUDGET COMMITTEE*

- Continuing the Academic review process. Responses to the committee's Findings and Recommendations were due July 6.

*DSU STAFF...LET'S GET PHYSICAL CAMPAIGN*

- July 9 at 11am (interactive visit to Wyatt Gym)
- July 16 at 11am (line dancing at DMI Studio A)
- Look for more info each week throughout the summer, and activities will continue in the fall (second Friday of each month) as well.

*2010-2011 STAFF COUNCIL NOMINATIONS*

- Volunteers and nominees will be received by emails to [cmontesi@deltastate.edu](mailto:cmontesi@deltastate.edu) for Chair-Elect, Secretary and At-Large Member positions.
  - *Open At Large positions*
    - *3 seats in Professional/Non-Faculty*
    - *1 seat in Secretarial/Clerical*
    - *1 seat in Service/Maintenance*

**VIII. New Business**

- No New Business

**IX. Announcements**

- Summer Athletic camps are still going on. If you are interested please go to [www.gostatesmen.com](http://www.gostatesmen.com) and find out more information. Additionally, preparations are underway for the 2010-2011 seasons.
- Next Staff Council Meeting: 4 August at 8:30 am, Simmons Room, Alumni House.

**X. Adjournment**

- The meeting was adjourned at 9:05am.