

Administrative Staff Council
Minutes of the Meeting
August 4, 2010

Members Present: *Marcie Behrens (S. Simpson), Lynn Buford, Patsy Burchfield, John Elliott, Emily Erwin, Michael Gann, Dana George, Bert Herbison, Julie Jackson, Paula Laws, Christy Montesi, Deborah Moore, Marilyn Read, Dianne Schattner, Jeff Slagell, Reagan Smith, Linda Smith, Liza Vaughn, Russell Watkins*

Guests Present: *None*

I. Call to Order/Welcome

- Christy Montesi, Chair called to order the meeting of the Administrative Staff Council at 9:05am in the Simmons Room of the Alumni Building.

II. Approval of Minutes

- Minutes from the July meeting were distributed by e-mail. Lynn Buford made a motion to approve the minutes. Diane Schattner seconded. The motion was approved unanimously by the membership.

III. Program

- No August 2010 program.

IV. Officer's Reports

- CHAIR: Christy Montesi gave no report.
- CHAIR-ELECT: Dana George gave no report.
- SECRETARY: Suzanne Simpson gave no report.
- PAST CHAIR: Beverly Lindsey gave no report.
- OMBUDSMAN: Jeff Slagell proposed the Executive Board review the Staff Years of Service awards policy to create consistency for total years of service rather than continuous as is the Faculty policy (Second: Herbison, passed with no opposition).

V. Committee Reports

- INCENTIVES AND RECOGNITION: Bert Herbison, Chair reported:
 - The Smile on You (\$25 gift certificate to Lenny's) was awarded to Bert Herbison.
 - The Employee of the Month was awarded to Mose Bailey.
 - July birthday party had 8 staff attend. Winners were Elizabeth Joel and Susan McCreary.
 - The next Birthday Party will be August 18, 2010 at 2:30 pm, Union, Second Floor
- PROJECTS: Gerald Jordan, Chair gave no report.
- SALARIES AND BENEFITS: Sam Washington, Chair gave no report.
- STAFF DEVELOPMENT: Liza Vaughan reported (for Jeffrey Farris, Chair) that Staff Textbook loans will be awarded soon (5 - \$50 awards).

VI. Faculty Senate Report

- Brett Oleis, President-Elect gave no report.

VII. Old Business

- UNIVERSITY BUDGET COMMITTEE: Jeff Slagell reported that the Academic Program Review was released Friday, August 6 after being reviewed by Cabinet during their retreat.

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- DSU STAFF...LET'S GET PHYSICAL CAMPAIGN: Christy Montesi reported that there have been five Fit-tastic Fridays (line dancing, karaoke, de-stressing, etc.); pending approval, Fit-tastic Fridays will continue throughout the fall and Workout Wednesdays will begin as well. There will potentially be a 200-mile walk, "Winter Wonderland" on Friday afternoon of Fall Break to better the 100-mile "Watermelon Walk."
- 2010-2011 STAFF COUNCIL NOMINATIONS/ELECTEES: A quorum being in effect, the following were elected to serve as upcoming officers and/or to fill the open at-large positions:
 - Chair-Elect-Suzanne Simpson
 - Secretary-Russell Watkins
 - Professional/Non-Faculty-Matt Jones, Leigh Korb, Vicki Williams
 - Secretary/Clerical-Phyllis Howell
 - Service/Maintenance-Craig Clemons

VIII. New Business

- OPENING CONVOCATION: Patsy Burchfield, Dana George, Bert Herbison, Christy Montesi, Diane Schattner, Reagan Smith, Liza Vaughan, and Russell Watkins served as greeters at the luncheon following the convocation.

IX. Announcements

- Registrar's office has been reorganized with several position changes and a new hire (Jill Long).
- Football, Men's Soccer, Women's Soccer, and Cross Country teams have reported to campus.
- Bert Herbison is the new Assistant to the Dean of Arts & Sciences; Gina Wier is the new Art Department secretary.
- Both the new dorm and Faculty/Staff apartments will be open any day.
- Parking decals are available (\$40 each); the process is outlined online.
- LaShanta Lewis is the August Teacher of the Month for Hamilton-White Child Development Center.
- The updated website debuted Monday, August 9.
- Elizabeth Joel has already been active in her Graduate & Continuing Education position.
- Next Staff Council Meeting: Wednesday, September 1 at 8:30am, Simmons Room, Alumni House.

X. Adjournment

- The meeting was adjourned at 10:05am.