Administrative Staff Council
Minutes of the Meeting
April 6, 2011


Guests Present: Eric Atchison, Cheryl Ballard, and Katie Bradshaw.

I. Call to Order/Welcome
   Dana George, Chair called to order the meeting of the Administrative Staff Council (ASC) at 8:35am in Jobe Auditorium. Visiting staff members (E. Atchison, C. Ballard, and K. Bradshaw.

II. Approval of Minutes
   Minutes from the March 2011 meeting were distributed by e-mail prior to the meeting (Motion to Approve: Liza Vaughn, Second: Travis Hall. The motion was unanimously approved by the membership).

III. Program
   • Suzanne Simpson, Chair-Elect introduced the members representing the DSU Opera which performed 5 short presentations from Dames, Dream Girls, P& B, King and I, and Chorus Line.

IV. Officer’s Reports
   • CHAIR: Dana George discusses Courtesy Committee policies and Staff Emeritus process.
   • CHAIR-ELECT: Suzanne Simpson gave no report.
   • SECRETARY: Russell Watkins was absent – no report was given.
   • PAST CHAIR: Christy Montesi gave no report.
   • OMBUDSPERSON: Julie Jackson gave no report.

V. Committee Reports
   • INCENTIVES AND RECOGNITION: Bert Herbison, Chair reported:
     - The Employee of the Month for February was Sharon Smith and for March Dicky Taylor.
     - March birthday party had 4 staff attend.
     - The recipient of “Smile on You” award for March was given to Emma Nix – Facilities Management staff.
     - April birthday party will be held on April 12th at 2:30pm, 2nd floor of the Union.
   • PROJECTS: Marilyn Read gave no report.
   • SALARIES AND BENEFITS: Christy Montesi, Chair reported that there were 30 participants for Spring Sports day. D. Parker, E. Jones, P. Boswell were recognized as part of Administration Professional Day, and Let’s Get Physical and Non-monetary incentives are still active.
   • STAFF DEVELOPMENT: Reagan Smith, Chair gave no report.
   • YEAR OF GREEN: Heather Kovarcik, Chair was absent – no report.

VI. Faculty Senate Report
   • Brett Oleis, President-Elect reported change in April of Officers. New will join us in May.

VII. Old Business
   • UNIVERSITY BUDGET COMMITTEE: Dana George reported that still focusing on athletics
   • Chronicle of Higher Education’s 2011 Greatest Colleges to Work For randomly selected participants – 15 demo questions are optional.

   • New Business
     • Delta State Relay for Life Team – Contact Katie Bradshaw if interested. SC to challenge Faculty Senate.

   • Announcements
     • To add

VIII. Adjournment
   • The meeting was adjourned at 9:25am.