

Administrative Staff Council Meeting Minutes
August 3, 2022

Members Present: (21 Members Present): Gregory Braggs, Lucia Chacon, Craig Clemons, Kaci Farr, Gerald Finley, Caroline Fletcher, Willie Gant, Amber Hays, Jeff Jackson, Julie Jackson, Nakikke Johnson, Tricia Killebrew, Paula Lindsey, Hayley Murrell, Holly Ray, Marilyn Read, Christy Riddle, Amanda Robinson, Bud Sorey, Leigh Street, Terrence Walker

Members Absent: (19 Members absent): Cecil Barnett, Mikhail Collins, Edwin Craft, Dana George, Lisa Giger, FaDerricka Harvey, Kashanta Jackson, Michelle Johansen, Jeff Johns, Emily Jones, Heather Miller, Sheila Millican, Corley Mullins, Kelsey Overstreet, Joyce Shelton, Taylor Skelton, Jeff Slagell, Meagan Smith, Tarnisha Smith

I. Call to order/Welcome

- Chair, Caroline Fletcher, officially called to order the meeting of the Administrative Staff Council at 8:34 a.m.

II. Program

- Caroline introduced Interim President, Dr. Butch Caston as our program. Dr. Caston thanked the membership for the opportunity to speak with us. He is looking forward to this upcoming year. He shared his background and how it ties to Delta State. Dr. Caston's prevailing theme for his time in this role is we need to decide "who we are" and "how we are". We need to be who we say we are.
- Caroline introduced Matt Mabus from the Commercial Aviation Department. Matt and his colleagues (Brad McNealy, Joe Saia, Sam Barge and Dr. Novobilski) from the aviation department and Staff Council recognized two flight instructors for a act of bravery and heroism this summer during a program hosted by our Commercial Aviation Department.

III. Approval of Minutes

- Minutes from the July 2022 meeting were distributed via email. Holly Ray made a motion to accept the minutes and Marilyn Read seconded them. The minutes were approved unanimously by the membership.

IV. Officer's Reports

- Chair: Caroline Fletcher – Caroline shared that the recent Presidential Advance was very productive, reports were shared from the Vice Presidents, and updates on the budget and enrollment were shared. Reports were also shared from the following areas: GEAR UP, Institutional Research, Student Success, SACS/QEP.
- Chair-Elect: Holly Ray – No report.
- Past Chair: Nakikke Johnson – Nakikke shared a congratulations to Caroline on the competition of her PhD. Congratulations, Dr. Caroline Fletcher!
- Executive Secretary/Treasurer: Julie Jackson
 - DSU Fund Balances per Banner (as of 07/29/2022)
 - Fund 10 - \$2500.00
 - Projects - \$813.93
 - Staff Development - \$2281.81
 - Foundation Balances
 - Staff Appreciation \$168.49
 - Projects \$602.94
 - Staff Development \$71.87
- Ombudsperson: Jeff Slagell – Absent.

V. Committee Reports:

- Incentives and Recognition: Holly Ray – Employee of the Month Marshall Tomlinson. Emily Dotson was the gift card drawing winner.
- Staff Development: Julie Jackson – Dana Killion was elected to be our new At Large member for Secretary Clerical.

VI. Faculty Senate & SGA Reports:

- Faculty Senate: Taylor Skelton – Absent.
- Student Government Association: Lucia reported that her cabinet would return this week and their retreat is scheduled for this weekend. They will discuss leadership skills, etiquette, business relations and much more.

VII. Old Business:

- None

VIII. New Business:

- None

IX. Announcements:

- Next Meeting September 7, 2022 at 8:30 a.m. in Union, room 302A.
- Convocation – August 11 at 3 p.m.
- Welcome Back Reception – August 11 at 6 p.m.
- Employee Luncheon – August 12 at 11 a.m.
- BPAC tickets are on sale now! Don't forget your employee discount.
- Pig Pickin – October 1
- Homecoming – November 5

X. Adjournment: 9:07 a.m.