

Administrative Staff Council Meeting Minutes
April 5, 2017

Members Present: (24 Members Present)

Laura Abraham, Lee Aylward, George Beals, Matthew Bishop, Rebecca Bouse, Craig Clemons, Deborah Cox, Emily Dabney, Leigh Emerson, Amber Foster, Cody Hawkins, Ted Hochradel, Richard Houston, Julie Jackson, Jeff Johns, Rhonda Loper, Davlon Miller, Hayley Murrell, Marilyn Read, Christy Riddle, Amanda Robinson, Christie Rocconi, Caitlyn Thompson, Mary Helen Varner

Members Absent: (21 Members absent)

Cecil Barnett, Jeff Borganeli, Patsy Burchfield, Claire Cole, Chip Cooper, Edwin Craft, Kelvin Davis, Jennifer Farish, Dana George, Lisa Giger, Tina Gladden, Robert Grant, Emily Jones, Matt Jones, Bevin Lamb, Paula Lindsey, Heather Miller, Mary Ruth Phillips, Jeff Slagell, David Tanner, Jeanna D. Wilkes

I. Call to order/Welcome

- Chair, Christie Rocconi, officially called to order the meeting of the Administrative Staff Council at 8:37 a.m. in the Simmons Room. She introduced Matthew Bishop, new Service Maintenance At Large Member and George Beals, new Faculty Senate Chair Elect.

II. Program

- None

III. Approval of Minutes

- Minutes from March 2017 meeting were distributed by e-mail. Christie Rocconi made a motion to approve the minutes with one change. Lee Aylward seconded the motion. The minutes were approved unanimously by the membership.

IV. Officer's Reports

- Chair: Christie Rocconi – Christie shared that Staff Development Day was set for May 18 with a theme of Customer Service and Family Atmosphere. She will work with Jamie Rutledge and Jeff Barkman to ensure that as many Facilities Management Staff that want to attend can attend. Cabinet has approved that campus offices may close, if all staff attend. If a staff member decides to stay in the office, the office will need to be open and function as a normal day. With the latest budget cut, the Cabinet will do everything possible to save people and programs. The university was cut an additional 2% late last week. The closing of the Golf Course has been a hot topic, but only because the community is very anxious to learn what will go in its place. If you have any ideas on how to save money for the university, please email them to Christie Rocconi. The President is planning a series of Open Forum to share information concerning the budget cuts with the students, faculty and staff.
- Chair-Elect: Caitlyn Thompson – No report.
- Past Chair: Marilyn Read – No report.
- Executive Secretary/Treasurer: Julie Jackson
 - DSU Fund Balances per Banner:
 - Fund 10 \$2,120.00
 - Projects \$1,142.45
 - Staff Development \$2,885.96
 - Foundation balances per Deborah Cox:

▪ Staff Appreciation	\$624.94
▪ Staff Development	\$64.97
▪ Projects	\$1075.63

- Public/University Relations Coordinator: Jennifer Farish – no report
- Ombudsman: Jeff Slagell – No report.

V. Committee Reports:

- Incentives and Recognition: Emily Jones – No report.
- Projects: Rhonda Loper – No report.
- Salaries & Benefits: Deborah Cox – No report.
- Staff Development: Emily Dabney – Emily reported that they have developed a Vision Statement for Staff Council (The vision for staff development is for staff to feel valued and fulfilled as members of the DSU family by promoting an atmosphere of appreciation and providing opportunities for ongoing personal and professional development.) The theme for Staff Development Day is “Staff Family Reunion”. We will have a guest speaker and Dr. Beals will also hold a session on Relaxation. May 18 in Jacob Conference Center for the morning session and the Intramural Field for the afternoon. Wyatt Gym will be our rain location. Lunch will be burgers, hot dogs, chips, etc.
- Student Government Association: Cody Hawkins – Cody reported that this is Greek Week. The Multicultural Step Show is tonight at 9 p.m. in Sillers. Allie Rose Parker is discussing the campus cat issue with President LaForge. Several bills have been presented in Senate – Intramurals having a credit hour component; extending the hours for Wyatt Gym; emergency procedures, regalia for social organizations at graduation; student led news show; self-governance of student organizations. The petitions for Mr. & Miss DSU will be available on Monday. The new class favorite elections will be held soon. They have a Grammy trip for the International Students, a Glow-in-the-Dark Zumba event on April 19 and Springfest is today. SAE is hosting a Thin Blue Line event on April 18 and a woman-less beauty review on the same day.

VI. Faculty Senate Report:

- George Beals, reported that this would be his only meeting, as he would transition to Chair during the month of April. They would elect a new chair elect and they would attend the May meeting.

VII. Old Business:

- Staff Development Day – May 18 is our tentative date for Staff Development Day.

VIII. New Business:

- None.

IX. Announcements:

- Go Green Weekend is this weekend, along with Crosstie.
- Pre-Registration – April 3-7.
- April 6 – Bolivar County Crawfish Boil

- BPAC Events – the Army Band Concert is tonight, Movie Night (Star Wars: Rogue One) this Sunday at 3 p.m. and April 30 is Lego Batman. Josh Turner is April 27.
- Career Services and the Alumni Association are co-hosting “Passport to Success” for upcoming graduates. It is April 12 from 1:30 – 3:30 in the Union 2nd floor east lobby.
- Ted Hochradel, Facilities Management, updated everyone on our campus cat/skunk issue. They are trapping them in live traps and then taking them to a local farmer who has agreed to take them for his grain bin areas. The skunks are released out in the country as well. It was recommended that we offer a Campus Awareness Program to educate the community about what to do and what not to do with our campus cats/skunks.

X. Adjournment: Next meeting May 3, 2017.