

MINUTES  
Quality Enhancement Planning  
October 2, 2013  
3:30 – 4:45

Members present: Vicki Webster, David Salinero, Landon Phillips, Julie Speakes, Richard Houston, Vicki Bingham, Leslie Fadiga-Stewart, Vicki Hartley, and Scott Drury

**Topic 1: GST Assessment**

The committee examined and agreed upon a group of five questions to administer to GST 100 students. These questions are intended to gauge their attitude toward cross-cultural experiences.

Members debated “paper v. online” and “in class v. out of class.” Conclusions:

1. The survey should be administered during a regular class meeting to ensure greater participation.
2. While taking the assessment online would make data collection easier, a paper assessment might be a better choice since there are so few GST sessions requiring the use of a computer lab, and securing a computer lab for only a few minutes could create logistical problems.

**Topic 2: The Shared Reading**

The group confirmed that the shared reading of “Dead Men’s Path” will be the initial QEP component used in GST. A “leader guide” will be created for mentors to facilitate the session.

**Topic 3: Cultural Competence Survey**

Members spent a great deal of time reviewing the survey and making suggestions. A revised version will be emailed to the committee for review.

**Topic 4: Tracking Campus Events**

The chair suggested that all calendared events should be examined for their potential designation as “QEP” events. If a particular event is selected, funding and publicity will be made available to support it. Dr. Hartley suggested that each designated event could also be tagged with one or more of the student learning outcomes or QEP goals. This “tagging” would make data collection and assessment possible.