Unit Missions

SFA Unit Mission Statement

Mission statement
The goal of the Financial Aid Office at Delta State University is to provide the opportunity for its students to secure funding to assist with paying for their education.

Related Items
There are no related items.

User Outcomes

1-1213: Students offered aid within seven days of submitting final docu

Start: 7/1/2014
End: 6/30/2015

User Outcome
Institutional Goal Supported: Goal #4 – Enhance institutional effectiveness

User Outcomes			
User Outcomes	**Data Collection & Analysis**	**Results of Evaluation**	**Use of Eval Results**
Students will be offered federal financial aid funds within seven days of submitting all required documentation.	Data will be collected from the Banner database each month. Date of final document submission will be compared to date of offering aid to determine if students are being offered aid in a timely manner.	Fewer students enrolled and fewer students turned in application data early. However, students were offered aid with 7 to 10 days of submitting final documentation.	We will continue to award aid to students in a timely manner and will contact students even more to request required documentation. Early 2013-14 data already shows an improvement in documentation received and applications finalized.

Table 1

Data Collection (Evidence)

Results of Evaluation

Use of Results and Recommendations

Related Items
There are no related items.

1-1213: Students offered aid within seven days of submitting final docu

Start: 7/1/2014
End: 6/30/2015

User Outcome
Institutional Goal Supported: Goal #4 – Enhance institutional effectiveness

User Outcomes			
User Outcomes	**Data Collection & Analysis**	**Results of Evaluation**	**Use of Eval Results**
Students will be offered federal financial aid funds within seven days of submitting all required documentation.	Data will be collected from the Banner database each month. Date of final document submission will be compared to date of offering aid to determine if students are being offered aid in a timely manner.	Fewer students enrolled and fewer students turned in application data early. However, students were offered aid with 7 to 10 days of submitting final documentation.	We will continue to award aid to students in a timely manner and will contact students even more to request required documentation. Early 2013-14 data already shows an improvement in documentation received and applications finalized.

Table 1

Data Collection (Evidence)

Results of Evaluation

Use of Results and Recommendations

Related Items
There are no related items.

Unit Goals

1_1415: SFA_1415_Workforce_Investment_Act

Start: 7/1/2014
End: 6/30/2015

Unit Goal
Do more advertising for the WIN Job Center money that is available to our students.

a. This is the WIA scholarship that offers to pay up to $2000 a semester for a student who is within the last 3 semesters of graduating and enrolled in an eligible program.
i. Notify all Jr/Sr through email to make sure they are aware of the scholarship opportunity.
ii. Have a flyer that lists all eligible majors
iii. Notify the deans and teachers of eligible majors to make sure they inform the students in their programs
iv. Work with Student Business Services and the WIN Job center to promote the scholarship

Evaluation Procedures
Students were notified of the program by mass emails, social media, and flyers on campus and in the deans and chairs mailbox and word of mouth. Student Business Service sent information forms to deans and chairs asking for cost of programs, description of jobs students could get once they graduated, students enrolled in the majors, requirements for students to be admitted, etc. They then sent that information to the WIN Job center to get more programs added, so more students would be eligible for the WIA money.

Actual Results of Evaluation
Starting in the Fall 2014 SBS went from 10 students in the program (previously) to 42 eligible students and in Spring 2015 they had 128 students who were eligible for WIA money. They were also able to go from 10 programs in 2013-2014 to 41 programs 2014-2015 with hopes to add 10 more in 2015-2016. DSU went from receiving $18,000 in the Spring 2014 to $178,000 in the Spring 2015. I have attached a chart of the growth in funding for WIA for the past year, a chart of the Spring 2015 recipients and the Major in which they were enrolled. I have also included a breakdown of each program and they number of enrolled participants.

- WIA Data for 2014-2015

Use of Evaluation Results

Related Items
There are no related items.

2_1415: SFA_1415_Coordinate_with_Student_Success_Center

Start: 7/1/2014
End: 6/30/2015

Unit Goal
Work more closely with the student success center in helping students who are identified as a risk for failure.

a. Offer our services to the success center to talk to and communicate with at risk students.
   i. Probation students
   ii. Suspended students
   iii. First generation college student

b. Attend study skills sessions and provide additional information to students
   i. Reminders for probation students about completing hours and keeping high GPA
   ii. Information for Suspended students about how to get their financial aid reinstated
   iii. Information for other at risk students who may be on the verge of losing their financial aid.

c. Work with the Developmental Coordinator and offer to present to developmental students an explanation of the SAP Policy

d. Continue to work with the Orientation classes and present financial awareness information during the Fall semesters.

Evaluation Procedures
Get list from Student Success Center on students reported to them and then check to make sure students were successful and were not suspended or lost.

Actual Results of Evaluation
During the Fall 2014 and the Spring 2015 we only had 3 students who were turned into the Student Success Center. We have turned in 11 students for the Summer 2015 and Fall 2015. We are still working on this. Of the 3 that were turned in... 1 did not return for the Spring, 1 did return but did not pass, 1 did return and did pass, but is still on probation because of overall GPA being under 2.0.

Use of Evaluation Results

Related Items
There are no related items.

3_1415: SFA_1415_Teach_Grant

Start: 7/1/2014
End: 6/30/2014

Unit Goal
Research the TEACH grant to determine if DSU students will benefit from the grant.

a. The grant is a scholarship/Loan and if the student does not complete the program or work in the teaching field the scholarship turns into an Unsubsidized loan and interest is added to the loan from the creation of the loan. Freshman are eligible for this grant.

i. Research how many students start the program and drop, how many actually get jobs within the teaching field once they graduate.

ii. If we had awarded the TEACH grant to students during the first year it was implemented, how many students would have to pay it back.

iii. Would it be better to offer this grant to Juniors instead of Freshman.

iv. What are the pro's and con's to offering this grant to DSU students.

v. What are the regulations for this grant

1. Entrance and Exit counseling
2. Extra forms to complete

Evaluation Procedures
Were we able to implement TEACH grant during the 15-16 Aid year?

Actual Results of Evaluation
We have looked into implementing this program. At this time we are not ready to implement and will continue looking into adding this program during the next year. New Director did not think her first year should include a new program and all that goes along with implementing it. She will talk to other schools and then make a decision about implementation. This will continue to be a goal.

Use of Evaluation Results

Related Items
There are no related items.

Section IV.a
Brief Description
Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Program Mission: The goal of the Financial Aid Office at Delta State University is to provide the opportunity for its students to secure funding to assist with paying for their education

Office Location

The financial aid office is located in Suite 144 of Kent Wyatt Hall. The first floor of Kent Wyatt Hall serves as a "one stop shop" for student's interaction with Student Business Services, Financial Aid, Admissions, and the Registrar.

Responsibilities and Activities of the Financial Aid Office at Delta State University

1. Provide federal and state financial aid applications to students.
2. Provide counseling to students and parents with regard to securing funds to pay for their education.
3. Under federal guidelines, make federal financial aid awards to students. This would include Pell Grants, FSEOG, Student Loans, & Federal Work Study.
4. Serve as a "clearinghouse" for all institutionally awarded scholarships.
5. Electronically transmit loan application date to lenders.
6. Receive electronic funds from lenders and distribute to appropriate student accounts.
7. Electronically return funds to lenders for students who do not enroll, withdraw, or decline funds.
8. Provide loan counseling to all students before receipt of their first loan funds.
9. Provide loan counseling to all students at graduation or withdrawal.
10. Collect income date to verify accuracy of student's financial aid applications data.
11. Electronically make corrections to financial aid applications for students.
12. Conduct workshops for high school senior and their parents regarding financial aid that is available.
13. Attend training sessions 3-5 times a year to ensure we are aware of all changes in federal and state awarding guidelines.
14. Receive funds for state scholarships and distribute to appropriate student accounts.
15. Report academic data to IHL each semester for all scholarship recipients.
16. Have daily contact with lenders regarding private loan applications and disbursement issues.
17. Assist Bursar's office with balancing loan funds account.
18. Monitor grades of all students receiving financial aid each semester.
19. Notify students of financial aid academic probation or suspension status.
20. Contact instructors of students with all non-passing grades each semester to determine last date of attendance so that an unofficial withdrawal date can be determined and financial aid funds adjusted if necessary.
21. Complete and submit the Fiscal Operations Report and Application to Participate (FISAP) with the assistance of the Accounting office each year to the Department of Education. This secures financial aid funding for the next academic year.

22. Meet with lenders on campus that come to share their services with students.
23. Provide ad hoc financial aid reports for on and off campus sources as requested.
24. Work closely with recruiting and admissions to enroll students.
25. Serve as a standing member of the Administrative Staff Council.
26. Serve as an officer and/or trainer in the Mississippi Association of Student Financial Aid Administrators. (MASFAA)
27. Send letters to all applicants notifying them of date that is required before financial aid awards can be made.
28. Send letters to all applicants notifying them of their financial aid awards.
29. Maintain student files for five years after a student's late date of attendance.
30. Electronically receive and upload to the BANNER system federal financial aid applications for all students who list Delta State as their intended school.
31. Create and have printed numerous forms that must either be completed by the student to secure financial data or are sources of information for students.
32. Assist students with completing financial aid applications.
33. Respond to thousands to inquiries yearly from students and parents by phone, in person, and by e-mail.
34. Maintain a yearly filing system of approximately 4000 students with an average of ten new **confidential** documents per student each year.
35. Provide a scholarship bulletin board for students in our building.
36. Notify financial aid students on academic probation of the services and workshops provided by the Academic Support Lab. Serve as a monitor at these workshops.
37. Speak to parents and students at each Orientation session in the summer.
38. Staff members serve as instructors in GST emerging scholar's classes.
39. Manage the Federal Work Study program on campus. This includes notifying departments of positions, monitoring payroll data, and notifying students of eligibility.
40. Make professional judgment decisions, within Title IV guidelines, regarding a student's dependency status.
41. Make professional judgment decisions, within Title IV guidelines, regarding changes in student's and parent's income data provided on the federal application.
42. Serve as recruiters for Delta State University.
43. Work closely with the athletic department to ensure NCAA regulations are being followed with regard to athletic scholarships.
44. Implement, manage, and reconcile required Federal Direct Loan Programs.
45. Monitor new Pell Grant lifetime limits as established in 2012.
46. Send e-mail notices to students weekly to notify them of loan payments.
47. Report Gainful Employment data each year on the NSLDS website as required.

Section IV.b
Comparative data

Enrollment, CHP, majors, graduation rates, expenditures, trends, etc.

Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Report of Financial Aid Awards for 2014-2015

Total Aid Accepted All Types – Unduplicated (As of July 14, 2015)

YEAR	# of Students	Amount
2014-2015	**3036**	**$32,904,265**
2013-2014 (last year included 2.4 million OOS)	3020	$ 31,444,743
2012-2013	3217	$ 33,126,975
2011-2012	3300	$ 33,992,487
2010-2011	3354	$ 34,065,242
2009-2010	3478	$ 33,335,150
2008-2009	3455	$ 31,590,476
2007-2008	3395	$ 29,605,822
2006-2007	3597	$ 29,003,389
2005-2006	3467	$ 29,245,409
2004-2005	3449	$ 25,674,415
2003-2004	3280	$ 23,880,747
2002-2003	3296	$ 22,873,375
2001-2002	3151	$ 20,058,641
Total Title IV Paid	2473	$ 24,754831
Total Institutional Scholarships	428	4,096,971
Total Out of State Scholarships	0	0
Total Inst Adm-Outside	580	1,103,998
Total State Scholarships	703	1,195,466
Total Outside Sources *	580	1,103,998
Total Private Loans	87	649,001
	TOTAL	**$ 32,904,265**

* *Total Outside Sources Includes*: AmeriCorps, FTA, Housing, MPACT, MS Teacher Fellowship, GI Bill, National Guard Benefits, Vocational Rehabilitation, WIA Books, & Off Campus Scholarships.

Loan Information

	# of Students	**TOTAL**
Subsidized Stafford Loans	1481	5,434,948
Unsubsidized Stafford Loans	2214	12,143,245
Parent PLUS Loans	136	820,240
Perkins Loans	128	276,864
TOTAL Federal Loans		**$ 18,675,297**
Alternative Private Loans Paid	89	649,001

Grant and Work Study Information

	# of Students	TOTAL
Pell Grants Paid	1441	5,631,815
SEOG Paid	184	100,992
Federal Work Study Paid	291	346,727
TOTAL Grants & Work Study		**$ 6,079,534**
Average Pell Grant Award/Year		**$ 3908**

Institutional Scholarships/Funds State Scholarships

FUND	# of Awards	Amount		FUND	# of Awards	Amount
Academic	445	1,652,747		Critical Needs	13	172,539
Athletic	288	1,296,978		Gear Up	12	24,500
Music	112	272,134		GTS	5	8,250
Foundation	496	647,238		HELP	42	246,492
Other Service **	47	67,581		LAW	1	9,760
Dependent	28	85,565		MESG	27	63,750
Honor	51	74,728		MTAG	633	431,675
				Nursing	36	134,500
				Summer Develop	0	0
				WWTS	23	74,000
TOTAL		**$ 4,096,971**		**TOTAL State**	**792**	**$1,195,466**
Out of State						
Academic	0	0				
Alumni	0	0				
Athletic	0	0				
Delta Regional	0	0				
Graduate	0	0				
Music	0	0				
Regional	0	0				
Student Affairs	0	0				
TOTAL OOS		**$ 0**				
Institution Administers-Outside Funds						
Hearin – Admissions	94	89,000				
WIA	192	320,004				
HRSA	8	164,096				
TOTAL		**$ 573,100**				

** *Other Service Includes*: Art, SGA, Student Union, Student Editors, Miss DSU, Baseball manager, Mens basketball manager, Leader,
Recognition award

Average Financial Aid award per student for 2014-2015 $ 10,835
($32,897,312 /3036 = $10,835)

Total Actual cost for a dorm student at Delta State in 2014-2015 $ 13,142
($ 7130 dorm/meal fee + $ 6012 tuition) (AVG dorm fee per semester = $2090)

Estimated cost of attendance for 2014-2015 at Delta State University

Item	Dependent	Independent
Tuition	6012	6012
Books	1000	1000
Room/Board/Transportation/Miscellaneous	11205	11205
Self Supporting Allowance	-0-	1000
TOTAL	**18,217**	**19,217**

Financial Aid Application Report

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
March 1	966	959	924	1158	1167	1234	1468	1682	1977	1806	1929
April 1	1915	1901	1779	2147	2099	2328	2594	2899	2973	2945	3075
May 1	2813	2838	2699	2922	2954	3170	3486	3711	4125	3989	4174
June 1	3513	3645	3457	3575	3502	3892	4244	4486	5025	4822	4923
July 1	4334	4500	4119	4276	4266	4617	4970	5163	5722	5478	5497
August 1	5117	5401	4891	5051	5038	5396	5779	6014	6682	6252	6248
Sept 1	5778	5968	5483	5546	5630	5977	6475	6316	7394	6907	6868
End of Yr	**6547**	**6885**	**6256**	**6368**	**6690**	**7074**	**7610**	**7797**	**8612**	**8042**	**7924**

Section IV.c
Diversity Compliance Initiatives and Progress
Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Section IV.d
Economic Development Initiatives and Progress
Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Section IV.e
Grants, Contracts, Partnerships, Other Accomplishments
Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Section IV.f
Service Learning Data

List of projects, number of students involved, total service learning hours, number of classes, faculty involved, accomplishments.

Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Section IV.g
Strategic Plan Data

Only use this section if you have strategic plan info to report that is not covered in other areas of your report

Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Section IV.h
Committees Reporting To Unit

Each unit includes in the annual plan and report a list of the committees whose work impacts that unit or any other aspect of the university; along with the list will be a notation documenting the repository location of the committee files and records. Committee actions affecting the unit's goals may be noted in other applicable sections of the annual reports. Not required to be included in the unit's annual plan and report, but required to be maintained in the repository location, will be a committee file that includes, for each committee: Mission and by-laws, Membership, Process, Minutes.

Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Section V.a
Faculty (Accomplishments)
Noteworthy activities and accomplishments
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative

Section V.b
Staff (Accomplishments)
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative
Financial Aid staff served as presenters and/or organizers of the following:
College Goal Sunday
Financial Aid Presentation for Tech Savvy Conference
Financial Aid Workshop at Washington School, Greenville, MS
Financial Aid Workshops at Eastside High School, Cleveland
Financial Aid Workshop for Riverside High School, Avon, MS
Financial Aid Presentation for Cleveland High School
Financial Aid Workshops at Pillow Academy, Greenwood
Financial Aid Workshops at Lee Academy, Clarksdale
Financial Aid Workshop at West Bolivar High School, Rosedale
Spoke with visiting high school groups brought in by DSU recruiters
Instructors for Freshman FYS classes on campus
Spoke to additional FYS classes during the Fall and Spring semesters

Section V.c
Administrators (accomplishments)
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative
Financial Aid staff Director served on the Delta State Attendance Committee, Staff Council & Incentives and Recognition committee and served as an instructor for the First Year Seminar Freshman Orientation class.

Section V.d
Position(s) requested/replaced with justification
Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable
Narrative

Section V.e
Recommended Change(s) of Status
Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative

Section VI.a
Changes Made in the Past Year
Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

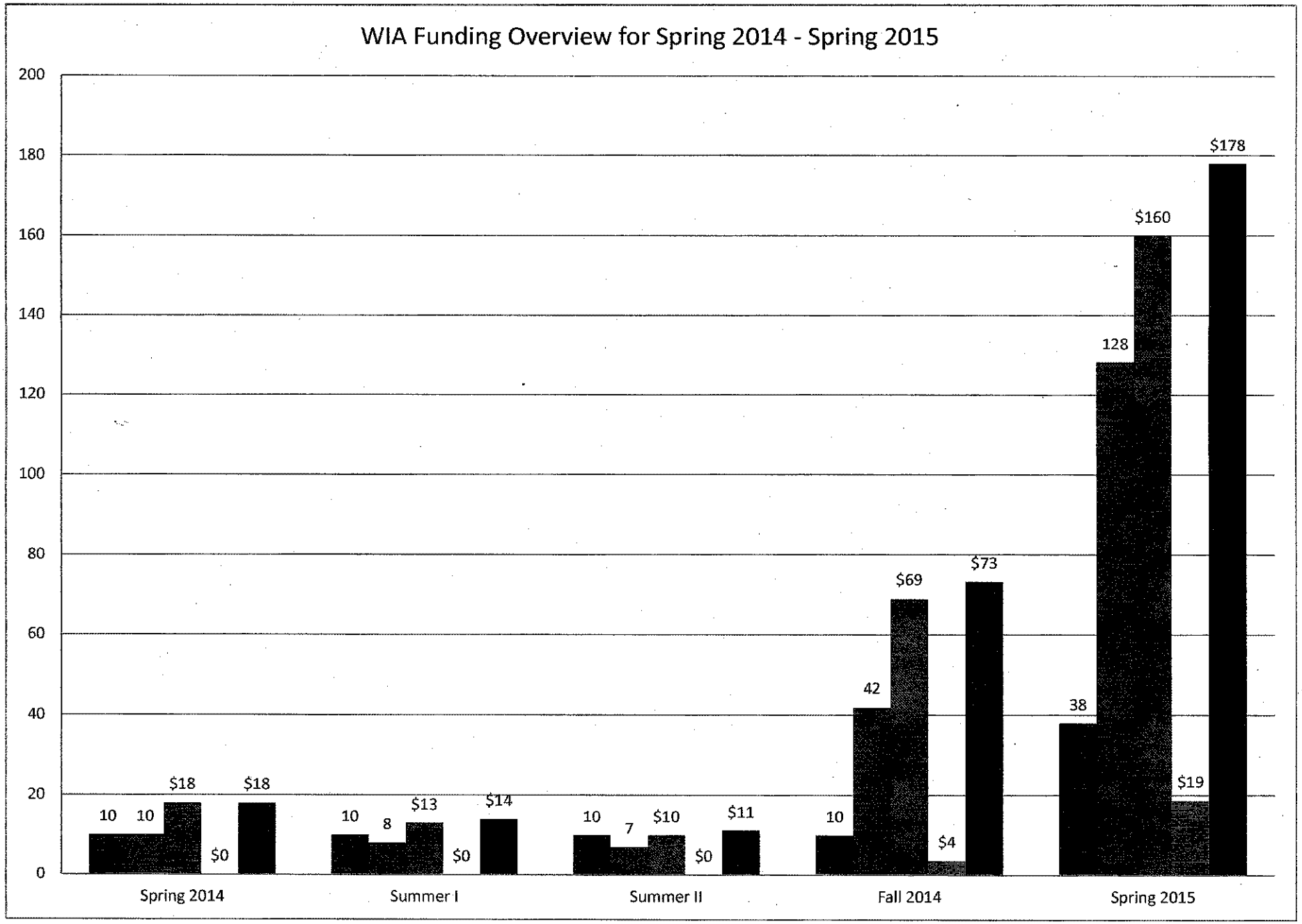
Narrative

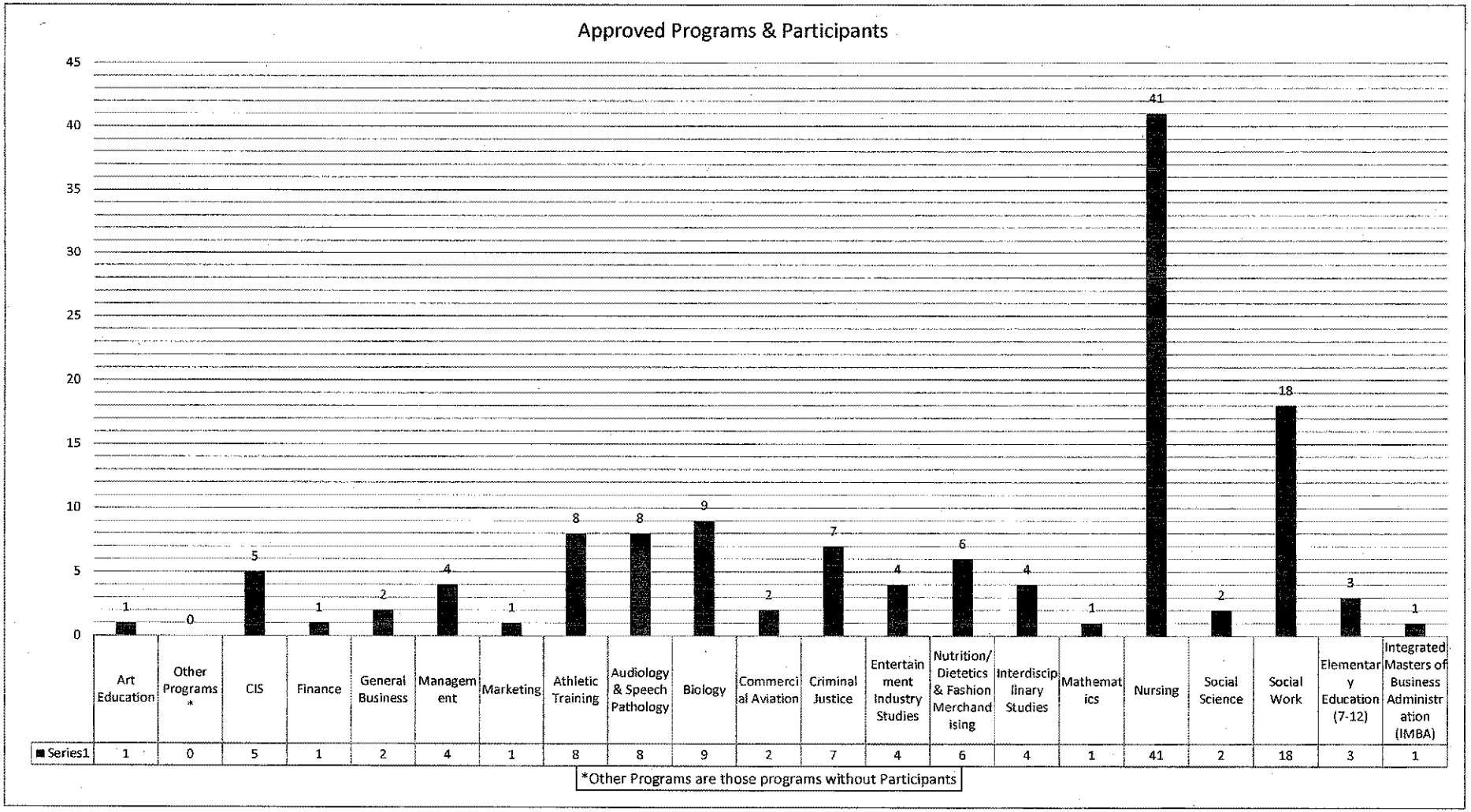
Changes made in the past year:
Recommended changes for the coming year(s):

Section VI.b
Recommended Changes for the Coming Year
Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative


WIA Funding Overview for Spring 2014 - Spring 2015
200
180
160
140
120
100
80
60
40
20
0
10
10
$18
$0
$18
10
8
$13
$0
$14
10
7
$10
$0
$11
10
42
$69
$4
$73
38
128
$160
$19
$178
Spring 2014
Summer I
Summer II
Fall 2014
Spring 2015


Approved Programs & Participants
45
40
35
30
25
20
15
10
5
0
1
0
5
1
2
4
1
8
8
9
2
7
4
6
4
1
41
2
18
3
1
Art Education
Other Programs *
CIS
Finance
General Business
Management
Marketing
Athletic Training
Audiology & Speech Pathology
Biology
Commercial Aviation
Criminal Justice
Entertainment Industry Studies
Nutrition/ Dietetics & Fashion Merchandising
Interdisciplinary Studies
Mathematics
Nursing
Social Science
Social Work
Elementary Education (7-12)
Integrated Masters of Business Administration (IMBA)
Series1 1 0 5 1 2 4 1 8 8 9 2 7 4 6 4 1 41 2 18 3 1
*Other Programs are those programs without Participants

DELTA STATE UNIVERSITY'S
WIA Approved Programs and Participants
Spring 2015

APPROVED PROGRAMS	# OF PARTICIPANTS
Bachelor of Arts	
Art Education	1
English	0
History	0
Music	0
Bachelor of Business Administration	
CIS	5
Finance	1
General Business	2
Insurance & Real Estate	0
Management	4
Marketing	1
Bachelor of Science	
Athletic Training	8
Audiology & Speech Pathology	8
Biology	9
Biology Education (7-12)	0
Commercial Aviation	2
Criminal Justice	7
Entertainment Industry Studies	4
Nutrition/Dietetics & Fashion Merchandising	6
Health, PE, & Recreation	0
Interdisciplinary Studies	4
Mathematics	1
Nursing	41
RN Upgrade to BSN	0
Social Science	2
Social Work	18

DELTA STATE UNIVERSITY'S
WIA Approved Programs and Participants
Spring 2015

Bachelor of Science in Education	
Chemistry Education (7-12)	0
Elementary Education (7-12)	3
Mathematics Education (7-12)	0
Social Science Education (7-12)	0
English Education (7-12)	0
Music Education (7-12)	0

Master Programs	
Integrated Masters of Business Administration (IMBA	1
LPC Counseling	0
Masters in Accounting (CPA)	0
Masters of Business Administration (MBA)	0
Masters in Commercial Aviation	0
Masters Education/Secondary Education in Art	0
Masters of Nursing (MSN)	0
Masters in Community Development	0