Unit level report 2013
Department: Facilities Management

Unit Missions

Facilities Management

Mission statement
To provide clean, safe, and functional program space for the students, faculty, and staff; to maintain, preserve, renovate and expand the physical assets of the university.

Related Items
There are no related items.
User Outcomes

FMGT 01: UO Work Orders
Start: 7/1/2012
End: 6/30/2014

User Outcome
Facilities Management work orders completed during the past fiscal year.

Data Collection (Evidence)
School Dude reports generate the number of work orders completed, work orders pending, and the number of days for the work order to be completed. Monthly reports are generated and reviewed to determine the amount of work on hand and to determine whether overtime is needed or whether work should be contracted out. The reports are also reviewed to determine the average number of days to complete the work orders.

Results of Evaluation
During the period between 7/1/12 and 6/24/13, a total of 8,546 work orders were completed according to the SchoolDude work order tracking system.

Use of Results and Recommendations
Facilities Management works to accomplish work orders in a timely manner despite the number and / or velocity. Each work order varies in complexity.

Related Items
There are no related items.
Section IV.a

Brief Description

Judgment
☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section IV.b

Comparative data
Enrollment, CHP, majors, graduation rates, expenditures, trends, etc.

Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative
Section IV.c

Diversity Compliance Initiatives and Progress

Judgment

☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section IV.d

Economic Development Initiatives and Progress

Judgment

☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section IV.e

Grants, Contracts, Partnerships, Other Accomplishments

Judgment

☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section IV.f

**Service Learning Data**
List of projects, number of students involved, total service learning hours, number of classes, faculty involved, accomplishments.

**Judgment**

- ☐ Meets Standards
- ☐ Does Not Meet Standards
- ☐ Not Applicable

**Narrative**
Section IV.g

Strategic Plan Data
Only use this section if you have strategic plan info to report that is not covered in other areas of your report

Judgment
☑ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative
Section IV.h

Committees Reporting To Unit
Each unit includes in the annual plan and report a list of the committees whose work impacts that unit or any other aspect of the university; along with the list will be a notation documenting the repository location of the committee files and records. Committee actions affecting the unit’s goals may be noted in other applicable sections of the annual reports. Not required to be included in the unit’s annual plan and report, but required to be maintained in the repository location, will be a committee file that includes, for each committee: Mission and by-laws, Membership, Process, Minutes.

Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative
Section V.a

Faculty (Accomplishments)
Noteworthy activities and accomplishments

Judgment
☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative
Section V.b

Staff (Accomplishments)

Judgment
☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section V.c

Administrators (accomplishments)

Judgment

☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section V.d

Position(s) requested/replaced with justification

Judgment

☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section V.e

Recommended Change(s) of Status

Judgment

☐ Meets Standards   ☐ Does Not Meet Standards   ☐ Not Applicable

Narrative
Section VI.a

Changes Made in the Past Year

Judgment

☐ Meets Standards  ☐ Does Not Meet Standards  ☐ Not Applicable

Narrative
Section VI.b

Recommended Changes for the Coming Year

Judgment

☐ Meets Standards ☐ Does Not Meet Standards ☐ Not Applicable

Narrative