

**DELTA STATE UNIVERSITY**  
**UNIVERSITY LEADERSHIP COUNCIL**  
*Minutes*

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**Meeting date: November 13, 2023**

**Members in attendance:** Dr. Dan Ennis, Dr. Vicki Bingham, Dr. Edwin Craft, Ms. Lisa Giger, Dr. Ellen Green, Mr. David Gladden, Dr. Tomeka Harbin, Dr. Christopher Jurgenson, Mr. Mike Kinnison, Dr. Eddie Lovin, Ms. Chrisa Mansell, Ms. Joi Phillips, Dr. Michelle Roberts, Ms. Haley Rooks, Ms. Holly Ray, Dr. Christy Riddle, Dr. Merideth Van Namen, and Mr. Larry Wakefield (recorder – Ms. Claire Cole)

**Members not in attendance:** Dr. James Gerald, Dr. Leslie Griffin, and Ms. Ashley Tanksley

**Guests:** None

**Call to Order:** A regular meeting of the University Leadership Council was held in Room 302A in the H. L. Nowell Union on November 13, 2023. The meeting convened at 1:30 p.m. with Dr. Lovin presiding.

**APPROVAL OF THE MINUTES**

On motion by Ms. Rooks and seconded by Dr. Bingham, all University Leadership Council Members present and participating voted unanimously to approve the Minutes of the University Leadership Council Meeting held on October 30, 2023.

**BUSINESS**

**Action**

**Password policy (new) ..... Mr. Wakefield**

Mr. Wakefield brought the new Password policy to the University Leadership Council for a first reading. To aid in the safety of computer software and hardware, this policy establishes a standard for the creation of strong passwords and protection of those passwords within the university information systems. This policy applies to all people who have, or are responsible for, an account on any system accessed on the Delta State University network computer systems, or any software/hardware systems remote or physical that contain university data. All passwords are required to meet the “strong password” definition: passwords must be at least fourteen characters in length; passwords must consist of a combination of upper-case letters, lower-case letters, special characters, and numerals; passwords cannot contain a dictionary word; passwords cannot contain all or part of your user id; and, passwords cannot match any of your fifteen previous passwords. Passwords should never be stored in plain text (i.e., handwritten notes, post-its, unencrypted computer documents). Web browsers should never be used to store passwords. Passwords will expire after 360 days. University Leadership Council members suggested editorial changes to be made.

**Motion:** Moved by Mr. Wakefield to approve the new Password policy for a first reading and seconded by Dr. Jurgenson. The motion was approved.

**Discussion**

**Strategic Planning ..... Dr. Ennis**

Dr. Ennis discussed with University Leadership Council members an update on the SACSCOC reaffirmation report submitted in September. SACSCOC sent their written response to our reaffirmation report over the weekend. Delta State has a number of standards where we are not compliant yet, and the university has until the on-site visit in April to show compliance. One standard Delta State is not compliant with is strategic planning. Delta State’s current strategic plan concludes in 2024, so Dr. Ennis proposes to initiate the strategic planning for the university’s next strategic plan now to showcase to the on-site visit team in April. To begin the strategic planning process, Dr. Ennis will create an expansive Strategic Planning Committee. The committee will consist of representatives from all university constituency groups from hourly employees to administration and newer employees to veteran employees. The draft timeline for the strategic planning process is: committee will be formed prior to the winter holidays; the committee will meet and devise a plan in Spring 2024; the draft strategic plan will be reviewed by campus constituency groups for revision and consensus; and, the final strategic plan will be submitted to SACSCOC in December 2024. Dr. Ennis requested University Leadership Council members reach out to his office if they would like to serve on the committee.

**Additional information**

- None

**NEXT MEETING:**

- Next Meeting – Monday, November 27, 2023, at 1:30 p.m.

**Adjournment:** The meeting adjourned at 3:19 p.m.