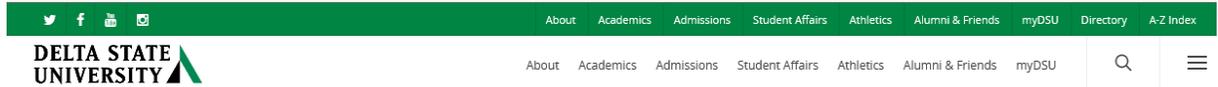


How to Set Up an Online Payment Plan

- Go to the Delta State University homepage at (www.deltastate.edu).
- Click on the myDSU tab (right-hand corner).



- Click Login from the myDSU Portal.



The myDSU Portal is a central location to access all DSU applications that have been assigned to your account. Applications currently accessible through the portal are Canvas, DSU Online Services, Listserv Archive, Office 365, Okramail, and Zoom.



- Please read the “Welcome to MyDSU Portal!” note in order to sign in. Then Sign In.



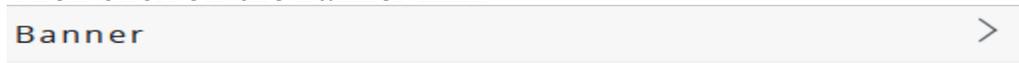
- Once Signed in, click on the DSU Online Services link under the My Apps page.



- Click on the Four Squares on the left side of screen.



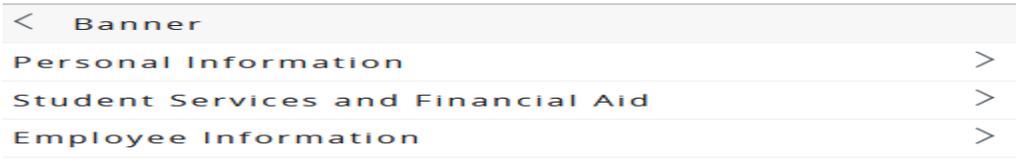
- Then click on the Banner link.



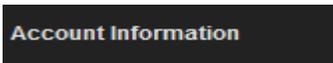
DELTA STATE UNIVERSITY

Student Business Services

- Click the Student Services and Financial Aid link twice.



- Click on the Account Information.



- Click the "Pay Now" link.

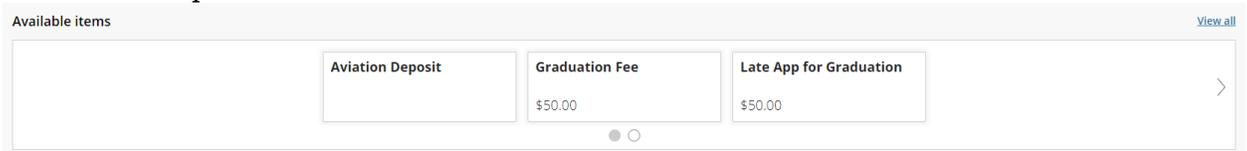


Note: A pop-up blocker may stop the process of going to the next page. Please try disabling the pop blocker on your device, try another browser or try clearing your browser history/cookies.

- To access the payment plan, click on the "Overview" or the "Make a Payment" link on the top left side of the screen.



- Click the Aviation Deposit under the Available items section and follow the instructions provided.



- Enter the deposit amount and click Add to payment.



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Student Business Services

- The deposit information will show under the How much would you like to pay section under the “Other selected items”.

Make a Payment

Step 1 of 3: Pay amount

How much would you like to pay?

Balance items

Check all | 0 of 1 selected

| Description | Balance | Amount |
|--------------------------------------|---------|--------|
| <input type="checkbox"/> (Fall 2021) | \$40.00 | \$0.00 |

Maximum \$40

Total balance \$40.00
Pay amount **\$0.00**
Remaining balance \$40.00

Other selected items

| Description | Quantity | Amount | View details | Remove |
|------------------|----------|-----------------|------------------------------|------------------------|
| Aviation Deposit | | \$654.68 | View Details | Remove |
| Total | | \$654.68 | | |

- Scroll down to the bottom of the screen to checkout.

Payment 1 item \$654.68

- Payment can be made via credit/debit card, electronic check (new bank account), or international.

Step 2 of 3: Payment method

How would you like to pay?

Payment amount
\$40

* **Payment method**

Upon successful completion, you should receive a confirmation.