

## How to Set Up an Online Payment Plan

- Go to the Delta State University homepage at (<u>www.deltastate.edu</u>).
- Click on the myDSU tab (right-hand corner).

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DELTA STATE UNIVERSITY	About /	Academics	Admissions	Student Affairs	Athletics	Alumni & Friends	myDSU	Q	≡

• Click Login from the myDSU Portal.



• Please read the "Welcome to MyDSU Portal!" note in order to sign in. Then Sign In.



• Once Signed in, click on the DSU Online Services link under the My Apps page.

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Banner 9	Canvas	DSU Online Services	Listserv Archives	Zoom
AVAILABLE ON CAMPUS OR VIA VPN. Banner is an administrative software application developed specifically for higher education institutions. Banner maintains student, alumni,	Canvas is Delta State University's Learning Management System. Use this application to access your courses and materials.	DSU Online is a convenient way to take care of business online for Faculty, Staff, and Students. Within DSU Online students can register for classes, check grades, view unofficial transcripts, pay for tuition, and more. Faculty members can advise	The Delta State University Listeary Archive is your gatoway to past emails sent to the faculty, staff, or student listearys. Use your email address and password to log in and gain access to this resource.	Zoom unlines cloud video confire encing, simple enline meetings, and group messaging into one easy-to-use platform. Our solution offers the best video, audio, and screen-sharing experience across Windows, Mac, IOS, Android, Blackberry, Zoom Rooms, and

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- Click on the Four Squares on the left side of screen.

   Personal Information
- Then click on the Banner link. Banner

## **DELTA STATE UNIVERSITY** Student Business Services

• Click the Student Services and Financial Aid link twice.

< Banner	
Personal Information	>
Student Services and Financial Aid	>
Employee Information	>

• Click on the Account Information.

Account Information

• Click the "Pay Now" link. Account Information

Holds Pay Now

View all

Note: A pop-up blocker may stop the process of going to the next page. Please try disabling the pop blocker on your device, try another browser or try clearing your browser history/cookies.

• To access the payment plan, click on the "Overview" or the "Make a Payment" link on the top left side of the screen.



• Click the Aviation Deposit under the Available items section and follow the instructions provided.

Available items
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Aviation Deposit	Graduation Fee	Late App for Graduation
	\$50.00	\$50.00
	• 0	

• Enter the deposit amount and click Add to payment.



Cancel Add to payment



• The deposit information will show under the How much would you like to pay section under the "Other selected items".

	Step 1 of 3: Pay amount 1-(2)-(3)			
Но	w much would you like to pay?			
Balance items				
Check all   0 of 1 selected				
Description	Balance	Amount		
(Fall 2021)	\$40.00	\$0.00		$\sim$
		Maximum \$40		
Total balance				\$40.00
Pay amount				\$0.00
Remaining balance				\$40.0
Other selected items				
Description	Qua	ntity Amount	View details	Remov
Aviation Deposit		\$654.68	View Details	Remove
Total				\$654.6

• Scroll down to the bottom of the screen to checkout.

54.68
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• Payment can be made via credit/debit card, electronic check (new bank account), or international.

	Step 2 of 3: <b>Payment method</b> ✓—(2)—(3)	
	How would you like to pay?	
Payment amount		
\$40		
* Payment method		
New credit or debit card		
New bank account		
International payment		

Upon successful completion, you should receive a confirmation.